




Acciona Business Rules | Operator



Acciona Business Rules




Competency	Competency Requirements	Upload Requirements	Examples
Operator.-Boom Type Elevating Work Platform Over 11 m - WP - Approval to Operate	<p>Please see below business rules for acceptance and verification for Approval to Operate documents.</p> <p>For clarification of the process, please access the below links:</p> <ul style="list-style-type: none"> LLE Employees CLICK HERE Subcontractors CLICK HERE <p>First Time Upload (Section A only)</p> <ul style="list-style-type: none"> The applicants name shown on this document needs to match the applicants registered name in Onsite Lendlease Approval to Operate Plant & Equipment form with one of the below codes listed <ul style="list-style-type: none"> LLE1006A1 LLE1006A2 LSB1002L LSB1002M Numberless (Plant Operator Instructions & Assessment Employees) Numberless (Plant Operator Instructions & Assessment Subcontractors) The plant item must be specific and must match the competency All Subcontractor fields must be completed for initial upload NOTE: Two pages for subcontractors signed by contractor only has 24 hours expiry from the time the Pegasus administrator verifies this document. If LSBJV employees (one page) this doc will not expire <p>Second Time Upload (Fully completed - All Sections) - Lendlease / Joint Venture Approved Document – Stamp</p> <ul style="list-style-type: none"> The applicants name shown on this document needs to match the applicants registered name in Onsite Lendlease Approval to Operate Plant & Equipment form with one of the below codes listed <ul style="list-style-type: none"> LLE1006A1 LLE1006A2 LSB1002L LSB1002M Numberless (Plant Operator Instructions & Assessment Employees) Numberless (Plant Operator Instructions & Assessment Subcontractors) The plant item must be specific and must match the competency All pages of the 3 page document need to be included within the uploaded file Employee's ATO upload only one page document is required All Subcontractor fields must be completed for initial upload Either black and white or colour copy of document is accepted The plant item must be specific and must match the competency All questions to be answered using tick boxes All tick box must be ticked as yes <i>LSB905A and LLE905A going forward are no longer accepted – If the form has been signed by the sub-contracting company in the period of July – November 2019 this is accepted up until the end of the year 31st Dec 2019.</i> For subcontractors, document must be stamped and signed by Lendlease or Joint Venture representative 	<p>Pegasus staff CLICK HERE for additional information prior to verification of this file</p> <p>First Time Upload</p> <ul style="list-style-type: none"> The Issue date in Onsite should be recorded as the date of verification The Expiry date in Onsite should be recorded as 24 hours from issue date UNLESS the applicant is a direct LSBJV employee in which case no expiry is recorded <p>Second Time Upload</p> <ul style="list-style-type: none"> The Issue date in Onsite should be recorded as the date on form Five year expiry to be added 	  
Operator.-Bridge & Gantry Crane - CB - Approval to Operate			
Operator.-Concrete Agitator - Articulated - Approval to Operate			
Operator.-Concrete Agitator - Rigid - Approval to Operate			
Operator.-Concrete Placing Boom - PB - Approval to Operate			
Operator.-Derrick Crane - CD - Approval to Operate			
Operator.Drain Cleaning System - Approval to Operate			
Operator.-Forklift (LF) - Approval to Operate			
Operator.-Heavy/Medium Rigid Truck - Approval to Operate			
Operator.-HR Tilt Tray - Approval to Operate			
Operator.-Jinker Combination - Approval to Operate			
Operator.-Jinker Workbox - Approval to Operate			
Operator.-LL Eng - Operator - Rock Bolter / Jumbo – Approval to Operate			
Operator.-LL Eng – Shotcretor – Surface – Approval to Operate			
Operator.-LL Eng – Shotcretor – Underground – Approval to Operate			
Operator.Walk Behind Reach Stacker - Approval to Operate			
Operator.-Materials Hoist - HM - Approval to Operate			
Operator.-Non-Slewing Crane - CN - Approval to Operate			
Operator.-Operator - Bitumen Spray Truck - Approval to Operate			
Operator.-Operator - Bitumen Tack Coat - Approval to Operate			
Operator.-Personnel & Materials Hoist - HP& HM - Approval to Operate			

Operator.-.Portal Boom Crane - CP - Approval to Operate
Operator.-.RIICBS301 - Conduct Profile Planer Operations Ticket - Approval to Operate
Operator.-.RIICBS303D - Conduct Materials Transfer Vehicle Operations – Approval to Operate
Operator.-.RIICBS305 - Conduct Asphalt Paver Operations - Approval to Operate
Operator.-.RIICFW304 - Conduct Pile Driving Operations - Approval to Operate
Operator.-.RIICFW305D - Conduct Cast In-Situ Pilings Operations - Approval to Operate
Operator.-.RIICTC303 - Excavate Tunnel by Machine - Approval to Operate
Operator.-.RIIHAN301 - Operate Elevating Work Platform - SL - Approval to Operate
Operator.-.RIIHAN305 - Operate gantry or overhead crane - Approval to Operate
Operator.-.RIIHAN307 - Conduct vehicle loading crane operations - Approval to Operate
Operator.-.RIIHAN309 - Conduct telescopic materials handler operations - Approval to Operate
Operator.-.RIIHAN311 - Conduct operations with integrated tool carrier - Approval to Operate
Operator.-.RIIMPO204 - Conduct Bulk Water Truck Operations - Approval to Operate
Operator.-.RIIMPO316 - Conduct self-propelled compactor operations - Approval to Operate
Operator.-.RIIMPO317 - Conduct Roller Operations - Approval to Operate
Operator.-.RIIMPO318 - Conduct Civil Construction Skid Steer Loader Operations - Approval to Operate
Operator.-.RIIMPO319 - Conduct Backhoe/Loader Operations - Approval to Operate
Operator.-.RIIMPO320 - Conduct Civil Construction Excavator Operations - Approval to Operate
Operator.-.RIIMPO321 - Conduct Civil Construction Wheeled Front End Loader Operations - Approval to Operate

NOTE: Competency Waiver forms are accepted in lieu of the approval to operate form but require the same validity periods as mentioned above for the AtO forms




Operator.-.RIIMPO322 - Conduct Civil Construction Tracked Front End Loader Operations - Approval to Operate			
Operator.-.RIIMPO323 - Conduct Civil Construction Dozer Operations - Approval to Operate			
Operator.-.RIIMPO324 - Conduct Civil Construction Grader Operations - Approval to Operate			
Operator.-.RIIMPO325 - Conduct Civil Construction Scraper Operations - Approval to Operate			
Operator.-.RIIMPO326 - Conduct Civil Construction Water Cart Operations - Approval to Operate			
Operator.-.RIIMPO336E - Conduct belly dump truck operations – Approval to Operate			
Operator.-.RIIMPO337 - Conduct Articulated Haul Truck Operations - Approval to Operate			
Operator.-.RIIMPO338 - Conduct rigid haul truck operations - Approval to Operate			
Operator.-.RIISAM204 - Operate Small Plant and Equipment - Approval to operate			
Operator.-.Self Erecting Tower Crane - CS - Approval to Operate			
Operator.-.Service Truck - Approval to Operate			
Operator.-.Slewing Crane - C1 - Approval to Operate			
Operator.-.Slewing Crane - C2 - Approval to Operate			
Operator.-.Slewing Crane - C6 - Approval to Operate			
Operator.-.Slewing Crane - CO - Approval to Operate			
Operator.-.Sucker/Vacuum Truck - Approval to Operate			
Operator.-.Sweeper Truck - Approval to Operate			
Operator.-.Tip Truck - Approval to Operate			
Operator.-.Tower Cranes - CT - Approval to Operate			
Operator.-.Vehicle Loading Crane - CV - Approval to Operate			
Operator.Authorised.Surface Miner Operations – Approval to Operate			

Competency	Competency Requirements	Upload Requirements	Examples
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Operator.Certificate.Operator Certificate SME Authorisation Form - EWP >11m	<ul style="list-style-type: none"> Name on the SME Authorisation Form to match the person registered (Shortened version of name is accepted EG. Chris for Christopher) 	Issue date to be recorded in Onsite as reflected on the SME Authorisation Form.	  
Operator.Certificate.SME Authorisation Form - Advanced Rigging (RA)	<ul style="list-style-type: none"> Section A must be completed (*all three [3] fields.) 	<ul style="list-style-type: none"> EXPIRY: There is no expiry for this document 	
Operator.Certificate.SME Authorisation Form - Advanced Rigging (RB)	<ul style="list-style-type: none"> Section B ("Mobile Plant") can be used multiple times to capture more than one item of Plant / Equipment 	<ul style="list-style-type: none"> Acceptance of superseded (old) forms: 	
Operator.Certificate.SME Authorisation Form - Advanced Rigging (RI)	<ul style="list-style-type: none"> Column 2 'Evidence of Relevant Statement of Attainment' à must be ticked 'Yes.' If not, the form MUST be signed off by the Project Director or Project Manager in Column 'Director Sign Off.' 	Pegasus – please accept ALL SME forms until 1 April 2020 . ALL forms thereafter MUST include the Project Manager Authorisation / Approval (*Section C)	
Operator.Certificate.SME Authorisation Form - Bridge & Gantry Crane - CB	<ul style="list-style-type: none"> Column 3 'ATO Conducted' à Tick box is desired, but NOT critical (Column 'ATO Conducted.') 		
Operator.Certificate.SME Authorisation Form - Concrete Agitator - Articulated	<ul style="list-style-type: none"> Column 4 'Operational Experience' à Must be completed. 		
Operator.Certificate.SME Authorisation Form - Concrete Agitator - Rigid	<ul style="list-style-type: none"> Column 5 'Approval of Plant Supervisor' à Signature is desired, but not mandatory if Project Manager or Director has signed instead. 		
Operator.Certificate.SME Authorisation Form - Concrete Placing Boom - PB	<ul style="list-style-type: none"> Column 6 'Approval of Site Project Manager' à This column must include a signature. 		
Operator.Certificate.SME Authorisation Form - Derrick Crane - CD	<ul style="list-style-type: none"> Column 7 'Date' à must be included for each row / item of Plant listed. 		
Operator.Certificate.SME Authorisation Form - Dogging (DG)	<ul style="list-style-type: none"> Column 8 'Director Sign-off' à Must be signed if there's an absence of a statement of attainment (ie. 'No' checked in Column 2) AND/OR if operational experience is less than 3 years. 		
Operator.Certificate.SME Authorisation Form - Forklift	Section C – Approval à All fields must be completed to recognise that the Project Manager has endorsed and approved the SME.		
Operator.Certificate.SME Authorisation Form - HR Tilt Tray	Pegasus staff CLICK HERE to see more information about who can endorse the approval.		
Operator.Certificate.SME Authorisation Form - Jinker Combination	<ul style="list-style-type: none"> Accepted form/s of evidence: <ul style="list-style-type: none"> Numberless 'Subject Matter Expert (SME) Authorisation Form WCX LSB1002N LLE1006C 		
Operator.Certificate.SME Authorisation Form - Jinker Workbox			
Operator.Certificate.SME Authorisation Form - LLE1002F Approval to Supervise			
Operator.Certificate.SME Authorisation Form - LSB905 Plant and Equipment			
Operator.Certificate.SME Authorisation Form - Materials Hoist - HM			
Operator.Certificate.SME Authorisation Form - Non-Slewing Crane - CN			
Operator.Certificate.SME Authorisation Form - Operate Elevating Work Platform BL			
Operator.Certificate.SME Authorisation Form - Operate Elevating Work Platform SL			
Operator.Certificate.SME Authorisation Form - Operate Elevating Work Platform TL			
Operator.Certificate.SME Authorisation Form - Operate Elevating Work Platform TMT			
Operator.Certificate.SME Authorisation Form - Operate Elevating Work Platform VL			

Operator.Certificate.SME Authorisation Form - Operator - Rock Bolter / Jumbo
Operator.Certificate.SME Authorisation Form - Portal Boom Crane - CP
Operator.Certificate.SME Authorisation Form - RIICBS301 Conduct Profile Planer Operations
Operator.Certificate.SME Authorisation Form - RIICBS303D - Conduct Materials Transfer Vehicle Operations
Operator.Certificate.SME Authorisation Form - RIICBS305 Conduct Asphalt Paver Operations
Operator.Certificate.SME Authorisation Form - RIICTC303 Excavate Tunnel by Machine
Operator.Certificate.SME Authorisation Form - RIIHAN305 Operate gantry or overhead crane
Operator.Certificate.SME Authorisation Form - RIIHAN307 Conduct vehicle loading crane operations
Operator.Certificate.SME Authorisation Form - RIIHAN309 Conduct telescopic materials handler operations
Operator.Certificate.SME Authorisation Form - RIIHAN311 Conduct operations with integrated tool carrier
Operator.Certificate.SME Authorisation Form - RIIMPO204 Conduct Bulk Water Truck Operations
Operator.Certificate.SME Authorisation Form - RIIMPO316 Conduct self-propelled compactor operations
Operator.Certificate.SME Authorisation Form - RIIMPO317 Conduct Roller Operations
Operator.Certificate.SME Authorisation Form - RIIMPO318 Conduct Civil Construction Skid Steer Loader Operations
Operator.Certificate.SME Authorisation Form - RIIMPO319 Conduct Backhoe/Loader Operations
Operator.Certificate.SME Authorisation Form - RIIMPO320 Conduct Civil Construction Excavator Operations
Operator.Certificate.SME Authorisation Form - RIIMPO321 - Conduct Civil Construction Wheeled Front End Loader Operations
Operator.Certificate.SME Authorisation Form - RIIMPO322 Conduct Civil Construction Tracked Front End Loader Operations
Operator.Certificate.SME Authorisation Form - RIIMPO323 Conduct Civil Construction Dozer Operations

Operator.Certificate.SME Authorisation Form - RIIMPO324 Conduct Civil Construction Grader Operations
Operator.Certificate.SME Authorisation Form - RIIMPO325 Conduct Civil Construction Scraper Operations
Operator.Certificate.SME Authorisation Form - RIIMPO326 Conduct Civil Construction Water Cart Operations
Operator.Certificate.SME Authorisation Form - RIIMPO337 Conduct Articulated Haul Truck Operations
Operator.Certificate.SME Authorisation Form - RIIMPO338 Conduct rigid haul truck operations
Operator.Certificate.SME Authorisation Form - RIIRTM301 - Operate a truck or trailer mounted attenuator
Operator.Certificate.SME Authorisation Form - Roadheader
Operator.Certificate.SME Authorisation Form - Scaffold Advanced (SA)
Operator.Certificate.SME Authorisation Form - Scaffold Basic (SB)
Operator.Certificate.SME Authorisation Form - Scaffold Intermediate (SI)
Operator.Certificate.SME Authorisation Form - Self Erecting Tower Crane - CS
Operator.Certificate.SME Authorisation Form - Service Truck
Operator.Certificate.SME Authorisation Form - Shotcretor Underground
Operator.Certificate.SME Authorisation Form - Slewing Crane - C1
Operator.Certificate.SME Authorisation Form - Slewing Crane - C2
Operator.Certificate.SME Authorisation Form - Slewing Crane - C6
Operator.Certificate.SME Authorisation Form - Slewing Crane - CO
Operator.Certificate.SME Authorisation Form - Sucker /Vacuum Truck
Operator.Certificate.SME Authorisation Form - Surface Miner Operations
Operator.Certificate.SME Authorisation Form - Sweeper Truck
Operator.Certificate.SME Authorisation Form - Tip Truck
Operator.Certificate.SME Authorisation Form - Tower Cranes - CT

Operator.Certificate.SME Authorisation Form - Vehicle Loading Crane - CV			
Competency	Competency Requirements	Upload Requirements	Examples
Operator Elevated Work Platform. Licence.Yellow Card – EWP Type: SL	<ul style="list-style-type: none"> Name on Licence / card to match the person registered Class / Code SL to be listed Black and white or colour copy acceptable 	<ul style="list-style-type: none"> Issue Date = As per evidence (if listed) Expiry Date = 5 years from Issue Date or as per evidence (if listed) 	
Operator Excavator.Licence. Excavator (LE)	<ul style="list-style-type: none"> Name on Licence / card to match the person registered Class / Code LE to be listed or show indication of a statement of attainment unit of competency with corresponding coding O.H.S Certification Australia cards can be accepted Issue date to be recorded as per licence Black and white or colour copy acceptable 	<ul style="list-style-type: none"> Issue Date = Date of Training Completion / Issue date . Expiry Date = No expiry is required (If expiry is shown on uploaded document, disregard this) 	
Operator Front End Load Skid Steer.Licence.Skid Steer (LS)	<ul style="list-style-type: none"> Name on Licence / card to match the person registered Class / Code LS to be listed or show indication of a statement of attainment unit of competency with corresponding coding O.H.S Certification Australia cards can be accepted Issue date to be recorded as per licence Black and white or colour copy acceptable Note - NOHSC tickets are not accepted 	<ul style="list-style-type: none"> Issue Date = Date of Training Completion / Issue date . Expiry Date = No expiry is required (If expiry is shown on uploaded document, disregard this) 	 
Operator.-.Boat Licence - General	<ul style="list-style-type: none"> Name on Licence / card to match the person registered Must be Marine Licence issued by Australian state government appointed authority Issue date to be recorded as per licence Black and white or colour copy acceptable 	<ul style="list-style-type: none"> Issue Date = Date of Training Completion / Issue date Expiry Date = As displayed on licence 	
Licence.Licence.TSHA Gold Card	<ul style="list-style-type: none"> Name on Licence / card to match the person registered TSHA Gold Card to be uploaded Issue date to be recorded as per licence Black and white or colour copy acceptable 	<ul style="list-style-type: none"> Issue Date = Date of Training Completion / Issue date Expiry Date = As displayed on licence 	
Operator.-.Product Training - Roadheaders	<ul style="list-style-type: none"> Name of document to match name registered in system Statement of Attendance / Completion Must contain the name of the Training organisation Black and white or colour accepted 	<ul style="list-style-type: none"> Must contain Issue Date 	
Competency		Redirection Link	
Operator.Statement of Attainment.Operate Self Contained Breathing Apparatus PUAFIR207 Operate breathing apparatus open circuit		Click here to be redirected to the Acciona National statement of attainment business rules	
Rescue.Statement of Attainment.MSMWHS216 - Operate breathing apparatus		Click here to be redirected to the Acciona National statement of attainment business rules	

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<p>Building & Construction. Statement of Attainment.RIIHAN309 - Conduct telescopic materials handler operations</p>	<ul style="list-style-type: none"> • The applicants name shown on this statement of attainment needs to match the applicants registered name in Onsite • The matching competency code needs to be shown on SOA • Statement of Attainment must be issued by a registered training organisation (RTO) • No expiry date is required for this competency upload. <p>Alternate Evidence:</p> <ul style="list-style-type: none"> • Must show persons first and last name • Must have photo • Must state Gold Card • Must be issued by TSHA • Must have unique card number 	<ul style="list-style-type: none"> • The Issue date = Onsite should be recorded as the date of completion shown on the statement of attainment or date of training as stated on the Gold Card. • Expiry Date = Not required for statement of attainment however for the Gold Card as stated on the card. 	
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