

MACH Energy Business Rules | Site Inductions



MACH Energy Business Rules

Competency	Competency Requirements	Upload Requirements	Examples
Generic.Induction.Bengalla Site Induction (incl Restricted Lock Holder)	<ul style="list-style-type: none"> Name on qualification to match the person registered Bengalla Site Induction (incl Restricted Lock Holder) or Coal & Allied Induction & Familiarisation or Bengalla Site Induction to be listed Black and white or colour acceptable Must be clearly scanned and legible Issue date to be recorded Duration = 2 years 	<ul style="list-style-type: none"> Issue Date = Date of completion (Held on) Expiry Date = Issue date + 2 years 	

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Site.Induction.CHPP Induction and Authorisation Request Form <i>This business rule was last updated 25.05.2020</i>	<p>Must be a completed and approved version of the CHPP Induction and Authorisation Request jotform</p> <p>Link = https://form.jotform.com/201270455073851</p> <p>NOTE: If the section of the form showing the following details is not shown on the uploaded form, it would be returned back for amendment because the form MUST show CHPP Mount Pleasant representative approval:</p> <ul style="list-style-type: none"> - Authoriser - Date 	<ul style="list-style-type: none"> Pegasus staff CLICK HERE for additional business rule information prior to file verification Issue Date = record the approved date (not submission date) Expiry Date = 2 years from date of approval 	

Competency	Competency Requirements	Upload Requirements	Upload Requirements
Site.Induction.Thiess Operations Induction and Authorisation Request Form <i>This business rule was last updated 04.11.2020</i>	<p>Must be a completed and approved version of the Mount Pleasant Induction and Authorisation Request jotform</p> <p>Link = https://form.jotform.com/201308427874861</p> <p>NOTE: If the section of the form showing the following details is not shown on the uploaded form, it would be returned back for amendment because the form MUST show Thiess representative approval:</p> <ul style="list-style-type: none"> - Authoriser (if listed as 'other', this can be accepted) - Date 	<p>Issue Date = record the approved date (not submission date)</p> <p>Expiry Date = no expiry date to be recorded</p>	

Competency	Competency Requirements	Upload Requirements
Thiess - Mount Pleasant Mine Contractor Mechanical Appointment <i>This business rule was last updated 21/04/2021</i>	<p>Must be the Mount Pleasant Mechanical Appointment Letter – Version 1.0</p> <p>OR the Mount Pleasant Qualified Electrical Tradesperson Appointment Letter Version 3.0</p> <ul style="list-style-type: none"> Name, position, Company must be completed The appointee section - must print name, signature and date Position listed must match the role selected in the portal (a list of these roles can be found in the Mechanical Skills Matrix - version 8.2) <p>Please Note: Statutory signatures are not required for booking the induction</p> <p>Click HERE to download the appointment form/s.</p> <p>NOTE:</p> <ul style="list-style-type: none"> Any Trainee, or person that is in training and attending Mount Pleasant to undertake work, needs to be listed as a "Traders Assistant/Labourer" and their job role title is to include "Trainee". 	<p>Issue Date = Date of acceptance and authorisation signature</p>

<p>Site.Induction.Thiess - Mount Pleasant Mine Contractor Electrical Appointment</p> <p><i>This business rule was last updated 21/04/2021</i></p>		
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