

Suitability Assessment – 5.2 Receive Access Authority or 6.3 Receive Field Access Authority

TransGrid - PSSR - Access Authority

APPLICANT AND COMPANY DETAILS

Applicant Information	Organisation Information
Applicant Full Name (As per Driver Licence)	Employed by:
Applicant Individual Email Address	Company Email
Contact Number	Company Contact Number
Applicant's direct Supervisor – Name Title	Company address
Applicant <i>Signature</i> Date	Name of Principal Contractor or Lead Contractor Endorsement (independent) <i>Safety Manager, Program manager of Principal contractor or Lead Contractor</i> Name Title
	I independently endorse this Application for Training Signature Date

TRANSGRID ENDORSEMENT (Project Site Manager)

TransGrid Contract Representative - Name	Contract Number	Contract End Date

Warning: A printed copy of this document may not be the current version

SUITABILITY ASSESSMENT

Applicant's direct Supervisor to complete

The role of 'Receiving' an Access Authority is a **safety critical leadership** role with multiple high level responsibilities that must be performed by the Applicant.

The responsibilities the Applicant must be able to perform include:

- Ensure the safety of themselves and others when working on an Access Authority
- Supervise instructed persons for work on an Access Authority
- Ensure the work party complies with the conditions of the Access Authority
- Provide warnings and demonstrations to workers who join the work party following the initial warnings
- Communicate with the Controller regarding the suspension/resumption/cancellation/transfer of the Access Authority

PART A – Suitability Assessment

(if insufficient space please use 'more details' page)

Access Authority – Substations (5.2)

Select one ONLY

Field Access Authority – Lines (6.3)

Select one ONLY

This question is mandatory

1. Describe why the applicant is suitable for the role of receiving an Access Authority. Please include detail of their suitability to:

- Ensure the safety of themselves and others
- Provide warnings and demonstrations to others
- Supervise others in a work party
- Clearly communicate with others
- Clearly communicate and convey information to a 'Controller' regarding actions performed on a work site

Response:

PART A – Suitability Assessment

(if insufficient space please use ‘more details’ page)

This question is mandatory

2. Has the Applicant performed similar roles in the past?

Please list roles, including timeframes:

This question is mandatory

3. Does the Applicant have sufficient electrical knowledge to learn and understand high voltages concepts?

Evidence of certificate in ESI Transmission Lines (6.3) or Distribution or Electrical Trade (5.2) - **attach**

Response:

PART B – Applicant must achieve a minimum of 60 points

Maximum Points	Points Awarded by TransGrid
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This question is mandatory

4. Experience in an electrical transmission or distribution environment
Please Select:

- 2-4 years –non-trade (10 pts) 2-4 years – trade based (15 pts)
- 4-10 years –non-trade (20 pts) 4-10 years – trade based (30 pts)
- 10 + years –non-trade (30 pts) 10 + years – trade based (45 pts)

<p><u>Current/Previous</u> – Authorisations in a similar role Yes No</p> <p>Previous TransGrid Category 5.2 or 6.3 authorisation– Card No ATWC: <u>OR</u></p> <p>Current authorisation at another Network Operator (similar position of responsibility) –</p>	45	
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<p>Previous authorisation at another Network Operator (similar position of responsibility) in the last 5 years. Yes No</p>	40	
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<p>Reference from former manager/customer regarding suitability for the role (Max 2 references 10 points per reference).</p> <p>Provide evidence Ref 1 Ref 2</p>	20	
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<p>Worked on at least 10 different TransGrid Access Authorities.</p> <p>Provide evidence Yes No</p>	10	
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<p>Applicant Direct Supervisor</p> <p>Print Name Signature</p>		Total
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PART C - TransGrid Verification– Suitability Report Assessment (to be completed by TransGrid Training Manager or nominated representative)

I have assessed the Suitability Report and supporting evidence and awarded points.

The applicant is Suitable/Not suitable for Training in PSSR Access Authority. **Category 5.2 or 6.3**

Print Name	Signature	Date
TransGrid - Business Unit & Position Title		