

PegasusTM

Powered by Onsite



PEGASUS CLIENT PORTAL DATA ANALYTICS MODULE

USER GUIDE TO DATA ANALYTICS
V1.1



USING DATA ANALYTICS

Using Data Analytics

Data Analytics brings the information in the Pegasus Client Portal to life. Be empowered to build your own insights.

Manage your operations into the future by acting on the trends and data you see today.

User access and reporting is configured to match your business needs, to analyse data on companies, workers and sites.

Real-time data at your fingertips includes analysis of roles, logpoints, attendance and competencies.

You control the Data Analytics interface, to discover the “Why” in your Data.

- See current trends and drill down for insight
- Utilise predictive analysis to find key information
- Access an at-a-glance video of your entire workforce
- Search by role, competency, person type, site, status etc

The screenshot displays the Pegasus Data Analytics interface, organized into three main sections: Worker, Company, and Sites. Each section features a set of icons representing different data analysis tools.

- Worker Section:** Includes icons for Competency Analysis (pie chart), LMS Training (bar chart), Roles Analysis (line graph), Crews Analysis (grid), Find Worker (hard hat), and COVID Worker (virus).
- Company Section:** Includes icons for Company Analysis (hierarchy), Company Relationships (pie chart), and Company Compliance (moon).
- Sites Section:** Includes icons for Attendance Register (R), Onsite Now (globe), Logpoint Status (arrow), Roles Matrix (network), and Worker Emergency Exposure (warning triangle).

Using Data Analytics - Example

Open a module to investigate e.g. Onsite Now

All items on page are clickable and interactable

- Left or Right clicking on items such as graphs, and content will allow you to drill down into the relevant data, or filter out content based upon your focus.
- Data displayed will change its view, colour, chart data, or list of results in real time.
- Refresh the page if you need to reset it all to the default view.

The dashboard includes several interactive components:

- Location Filter:** A list of site names with colored circular indicators.
- Map:** A map of Australia with colored markers for different sites.
- Worker Count Chart:** A line chart showing the number of workers over time. A tooltip menu is visible over the chart with options: "Drill down", "Drill down as a table", "Show next Level", "Expand to next level", "Include", and "Exclude".
- Company Filter:** A dropdown menu set to "All".
- Person Type Filter:** A dropdown menu set to "All".
- Overstayer Filter:** A dropdown menu set to "All".
- Login Time Filter:** A date range selector from 4/1/2020 to 4/9/2020.
- Summary Card:** A card showing "137 Companies" and "Overstayers".
- Data Table:** A table with columns: Onsite ID, Location, Log In Time, Overstayer, Company, Crew, Duration, and Person.

Onsite ID	Location	Log In Time	Overstayer	Company	Crew	Duration	Person
3410000	Site: Pegasus Demo Stratford	4/9/2020 2:15:46 PM	No	Stratford Coal Pty. Ltd.	Production Crew D	0.52	Justin Mill
4390000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 6:17:49 AM	No	Pegasus Demo Australia Limited	Fire Strip B Crew	0.48	Warren I
5990000	Site: Pegasus Demo Astar	4/9/2020 6:34:02 AM	No	Astar Coal Mine Pty Limited	Leave	0.22	Neil WIL
20540000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 8:05:06 AM	Yes	BOCM LOGISTICS LTD		54.78	Clarence
21300000	Site: Pegasus Demo Mooolarben	4/9/2020 6:36:03 AM	No	Asg Maintenance Pty Ltd	Maintenance Red Crew - W&A	0.18	Peter Iso
43410000	Site: Pegasus Demo Ashton	4/9/2020 5:50:19 AM	No	Robelt (ast) Pty Ltd		0.95	Drett Rik
44110000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 5:53:59 AM	No	Pegasus Demo Australia Limited	Mobile Equipment A Crew	0.88	Dylan Gr
54030000	Site: Pegasus Demo Mooolarben	4/9/2020 6:09:26 AM	No	Mooolarben Coal Operations Pty Ltd	Maintenance Staff	0.63	Samuel I
54650000	Site: Pegasus Demo Mooolarben	4/9/2020 6:26:38 AM	No	Mooolarben Coal Operations Pty Ltd	Maintenance Red Crew - F&A	0.33	Earl Long
60950000	Site: Pegasus Demo Astar	4/9/2020 6:52:36 AM	No	Pegasus Demo Australia Limited	Staff - Underground	0.25	Ryan SH
62500000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 6:12:49 AM	No	LES RUSSELL & SON PTY LTD	Projects	0.57	Graeme
78080000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 6:03:01 AM	No	Pegasus Demo Australia Limited	Field A Crew	0.73	Stuart Ri
81550000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 6:18:19 AM	No	Pegasus Demo Australia Limited	Mobile Maintenance	0.46	Faul Bra
85420000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 6:18:05 AM	No	Pegasus Demo Australia Limited	Field Day Crew 2	0.48	Joyden F
86820000	Site: Pegasus Demo Mount Thorley Workworth	4/8/2020 5:38:55 AM	Yes	Convecoch		33.13	Russell I
87240000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 6:26:31 AM	No	Pegasus Demo Australia Limited	Field A Crew	0.35	Brian Mill
93630000	Site: Pegasus Demo Stratford	4/9/2020 6:24:31 AM	No	Ditchfield Contracting Pty. Limited		0.38	Troy Ato
98000000	Site: Pegasus Demo Mount Thorley Workworth	4/9/2020 2:02:12 PM	No	Pegasus Demo Australia Limited	Maintenance Mobile Planners	0.75	Steven D



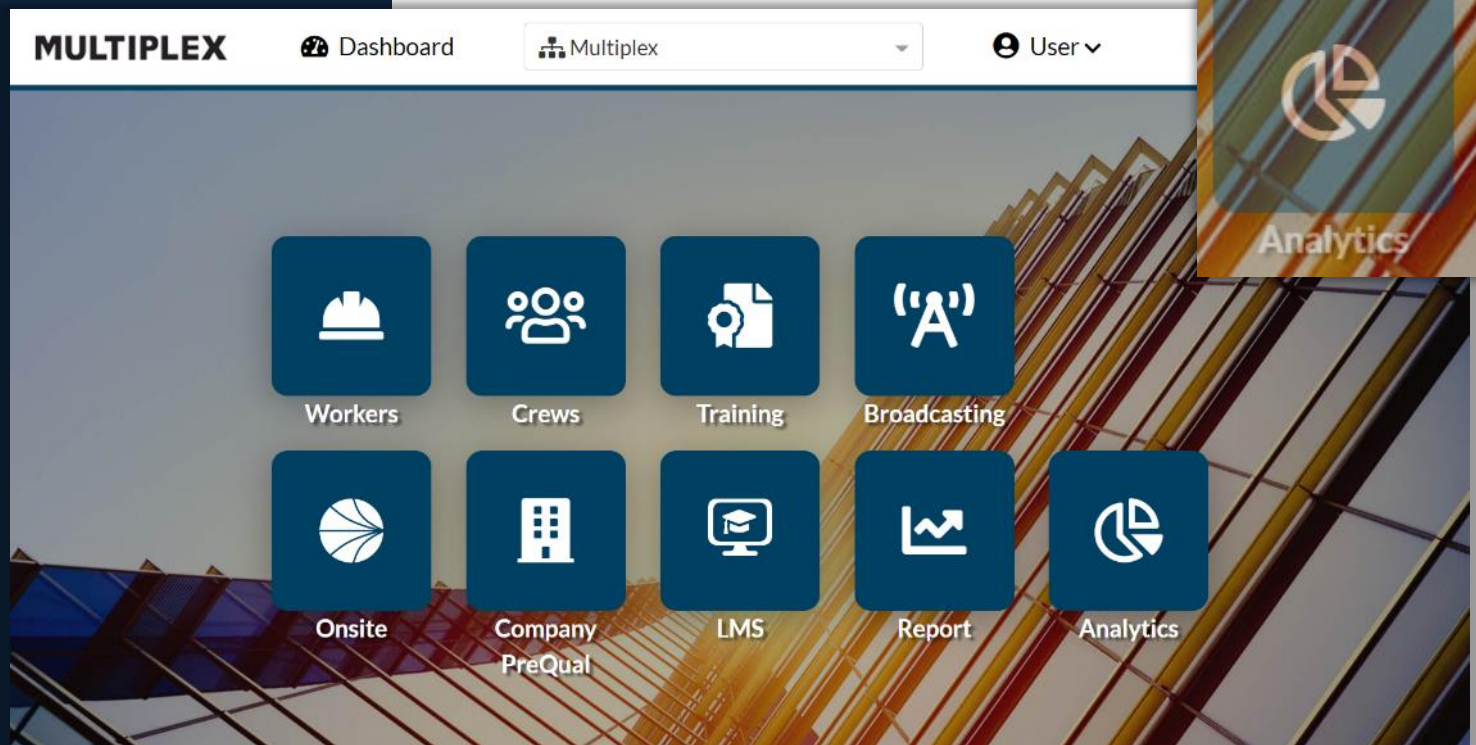
ACCESSING DATA ANALYTICS

Accessing Data Analytics

Analytics Icon will be visible in the Pegasus Client Portal

If icon is transparent, then it is not currently enabled for your Site or Realm

- Data Analytics requires a Pegasus Account Manager to enable this feature before it will be selectable in the Pegasus Client Portal.
- Otherwise it will show as transparent and an option to Learn More will appear as you hover over it.



Accessing Analytics

Access is granted from Onsite Track Easy

Navigate to Person > Users

Open the User Profile you wish to give access to in the relevant Site/Realm

Click on the Rights tab

Scroll to bottom and click “edit”

Under Analytics Report Role Select the level you wish to grant the Site/Realm user

Scroll to the bottom and select save to apply

- Four levels of Analytics Report Role are available
- None – Access Denied message will appear when trying to access
- User – Minimal modules are available
- Supervisor – More modules available
- Manager – All modules available including Service Reports and TNA Compliance options
- Modules for each levels are configured and managed by your Pegasus Account Manager.

Pegasus Card Printer (user)

general

rights

site contact

locations

approver

Can Use **Onsite**

Use these settings to control what Pegasus Card Printer may do with the Pegasus Training data.

Specific Data Rights

Can View **Foreign Data** From:

Can **Represent Employers**:

Analytics Report Role:

- Can View **SMS Review**
- Can Manage **User Accounts**
- Can Access **Financials**
- Can **Block** Cardholder
- Can **Log** Persons In And Out



NAVIGATING & UTILIZING

Navigating & Utilizing Data Analytics

Opening the Analytics module will show a screen similar to here

Will be tailored to your client colours and branding

- View will be different depending upon your configuration within Pegasus. Not all icons will be available as custom reports are configured for individual Clients
- Depending upon user level, module icons will also appear different than what may appear in this guide

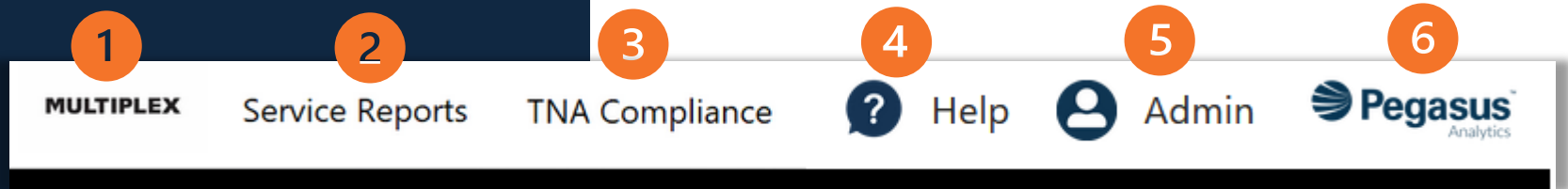


Navigating & Utilizing Data Analytics – Top Bar

The Top Bar is for navigating certain tools available depending upon your permission level in Analytics

By default, Service Reports and TNA Compliance are unavailable for Users and Supervisor levels

- 1 Client icon exists here, visual only
- 2 Service Report a icon appears at Manager level. Links to Support Ticket system (RT) that Pegasus will use to manage your enquiries. Will allow you to open a report view to see support ticket volume and statuses (open, resolved). See your Pegasus Account Manager for more details.
- 3 TNA Compliance will provide a report view where you can see and manage your view on that data. See role percentages, number of roles, and filter by locations for example. Manipulate the data in real time.



- 4 Links to the Help and Support Pages for Clients for all content relating to the Pegasus Software Suite. Contains Videos, User Guides and steps for common support requests.
- 5 Shows your Permission level in the Analytics Screen
- 6 Links to Pegasusnext.net.au for all news related to Pegasus

Navigating & Utilizing Data Analytics – Available Tools

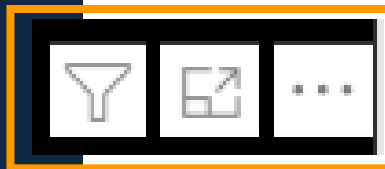
Use these Tools to navigate and manage inside Analytics

These are the common tools that will appear on all pages and modules

Some are context sensitive, so will interact slightly different depending upon the module you are working in.



- Most modules and drop down boxes contain these headers at the top right of their section.
- Selecting Multiple items is the same as Microsoft Office, you hold down CTRL and click on the items one at a time to select, or use the Search to filter similar to Microsoft Excel
- Clear selection icon will flush out your filtered results back to the default for that section
- Clear selection tool is sometimes hard to see depending upon your company theme colours. But will appear in same location as shown above, just to the right of the top of the fields you can filter.



Filters and slicers affecting this visual

Focus Mode

More Options

Navigating & Utilizing Data Analytics – Available Tools

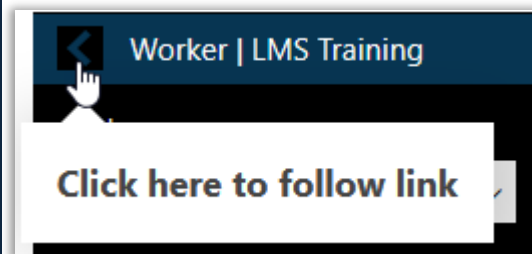
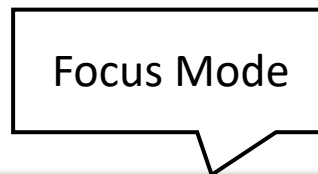
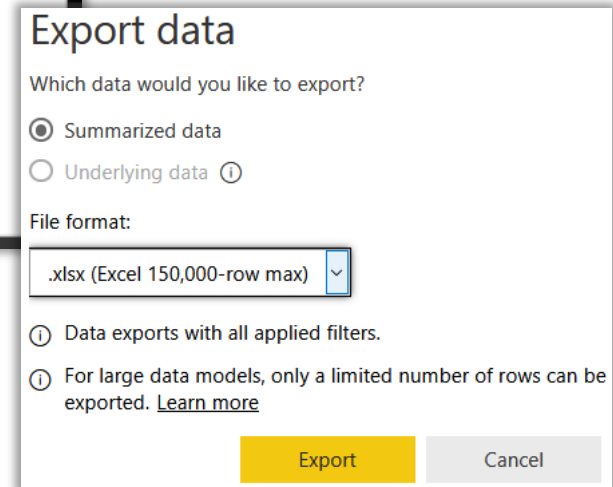
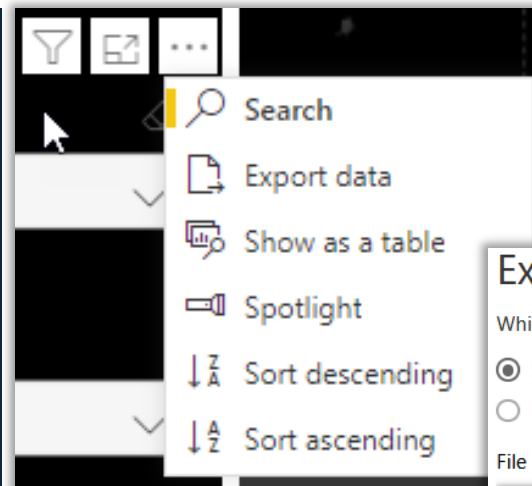
Use of the More Option button will change depending on the context in which section it is being used

When used in a filter, the sort options appear, as well as view as a table.

Export Data icon opens a new window to allow you to select format (xlsx, csv)

Focus Mode will allow you to expand that filter item to see more data and make it easier to see/select results in a larger view

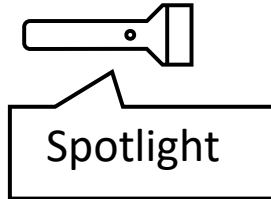
Back Arrow appears in each module to return to main Analytics screen.



Navigating & Utilizing Data Analytics – Available Tools

The Spotlight tool will highlight an area of the Analytics screen

It can be used when presenting with others in a meeting, or when taking screenshots of data and you wish to highlight critical information.



- Appears on most sections inside Analytics. Can be used on the Module Itself before opening one, or on various elements of data on screen, such as graphs, charts, data tables, result boxes.

The screenshot displays the Analytics interface with several data visualizations:

- Summary Cards:** 11287 Students, 71 Courses.
- Heatmap:** A grid showing data points for various modules. A Spotlight tool is positioned over a cell, and a context menu is open with options: 'Export data', 'Show as a table', and 'Spotlight'.
- Table:** A table with columns for CourseID, Course, and First Name. A Spotlight tool is positioned over a row, and a context menu is open with options: 'Export data', 'Show as a table', and 'Spotlight'.
- Pie Chart:** A pie chart showing the distribution of data across categories: Unknown 484, InProgress 96, NotStarted 262, and Pass 6210.



FOR ANY QUESTIONS OR ASSISTANCE
PLEASE CALL YOUR PEGASUS ACCOUNT MANAGER
OR EMAIL info@pegasus.net.au