PEGASUS

ASSETS OVERVIEW

Assets Overview

❖ The Assets Module is used to manage Plant and Equipment devices, much in the same way that Employees and Contractors are.

❖ Enables tracking of service logs, maintenance, equipment serial numbers, asset numbers to name a few.

❖ Photos can be uploaded for ease of recognition for workers.

❖ Integrated with the Onsite Mobile App to allow visibility and auditing at sites.

❖ QR Coded Asset stickers are attached to Assets for ease of recognition and auditing

❖ Mobile App Module Integration

Dashboard

People   Assets

Asset Profile

Caterpillar 100 kVA
Backhoe Loader

ID   A0000000142

Chassis VIN   12345678999...

Location   LL - Mt Piper

Status   Approved
Approved Documents

5   0   0
Current   Expiring   Expired

Home

Manage Roles

Manage Employees

Manage Assets

Pending Actions

Logout

Dashboard / Manage Assets / Asset Information / Create Asset

Manage Assets
Select an asset to view its information

Search

ADD NEW ASSET   +

Pegasus™   M5G003

MAKE
CATERPILLAR

MODEL
IT62H   A0000000125

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NAVIGATING ASSETS MODULE

Navigating

From the Manage Assets Menu Item you can:

❖ **View the Existing Assets**

❖ **Add New Assets**

❖ **Check Status**

❖ **Update Documentation**

❖ **Change Status**

❖ **Return to Homepage**

Dashboard / Manage Assets / Asset Information

Manage Assets
Select an asset to view its information

Search

ADD NEW ASSET +

3M-Matic 39600 (Wrapping Table)
Asset #: 12345 | ID: A0000000011

600 Engineering Cargofloat (Pantech/Furniture)
Engine #: 923742 | ID: A0000000060

Caterpillar 120G (Grader)
Asset #: 123892 | ID: A0000000126

Caterpillar 120H (Grader)
Engine #: 12345 | ID: A0000000162

Caterpillar 14M (Grader)

Home
Manage Roles
Manage Employees
Manage Assets
Pending Actions
Logout

Asset Information
Information for the selected asset

39600

Type	**Wrapping Table**
Make	**3M-Matic**
Asset #	**12345**
ID	**A0000000011**
Status	**Pending**

Asset Details
Current Site   TNR2
Update the asset's current site

TNR2 ▾

Sites & Documents ＞

Navigating

Status of Assets in the Portal

❖ **Traffic Light Colour System**

❖ **"?" Opens the Legend**

Dashboard / Manage Assets / Asset Information

Manage Assets
Select an asset to view its information

Search

ADD NEW ASSET +

✓	**Caterpillar 143H (Elevating Work Platforms)** ID: A0000000167	>
📄	**Caterpillar 16H (Motor Graders)** ID: A0000000128	>
📄	**Caterpillar 248 (Compactor)** ID: A0000000129	>
📄	**Caterpillar 5110B ME (Dozers)** ID: A0000000126	>
🔒	**Caterpillar 621H (Wheel Loader)** ID: A0000000125	>
📄	**Caterpillar 651E (Scraper)** ID: A0000000127	>
✓	**Hitachi EX1200-6 (Excavators <20 Tonne)** ID: A0000000121	>

Asset key ✕

Symbol	Value
✓	Asset current
📄	Asset started
📄	Asset expiring
📄	Asset expired
✕	Asset returned or rejected
🔒	Asset submitted

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Viewing Existing Assets

Click on the Existing Asset to:

❖ **View the Existing Assets Details**

❖ **Update Status if Applicable**

❖ **View Photos of Asset**

❖ **Search for Asset Name**

Manage Assets
Select an asset to view its information

Search

ADD NEW ASSET   +

✓ **Caterpillar 143H (Elevating Work Platforms)**
ID: A0000000167

📄 **Caterpillar 16H (Motor Graders)**
ID: A0000000128

📄 **Caterpillar 248 (Compactor)**
ID: A0000000129

📄 **Caterpillar 5110B ME (Dozers)**
ID: A0000000126   ›

🔒 **Caterpillar 621H (Wheel Loader)**
ID: A0000000125   ›

📄 **Caterpillar 651E (Scraper)**
ID: A0000000127   ›

✓ **Hitachi EX1200-6 (Excavators <20 Tonne)**
ID: A0000000121   ›

Asset Information
Information for the selected asset

621H

Compliance Plate   General Condition

Type	**Wheel Loader**
Make	**Caterpillar**
Serial #	**M5G00329**
ID	**A0000000125**
Status	**Submitted**
Expiry Date	

Asset Details

Current Site   Mount Piper Power Station

Sites & Documents   ›

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Viewing Existing Approved Assets

Click on the Approved Asset to:

- ❖ **View the Existing Assets Details**
- ❖ **Update Documents if Necessary**
- ❖ **View Photos of Asset and relevant Compliance Plates**

Dashboard / Manage Assets / **Asset Information**

Manage Assets
Select an asset to view its information

Search

| ADD NEW ASSET | + |

✔ **Caterpillar 143H (Elevating Work Platforms)**
ID: A0000000167 ＞

📄 **Caterpillar 16H (Motor Graders)**
ID: A0000000128 ＞

📄 **Caterpillar 248 (Compactor)**
ID: A0000000129 ＞

📄 **Caterpillar 5110B ME (Dozers)**
ID: A0000000126 ＞

🔒 **Caterpillar 621H (Wheel Loader)**
ID: A0000000125 ＞

📄 **Caterpillar 651E (Scraper)**
ID: A0000000127 ＞

✔ **Hitachi EX1200-6 (Excavators <20 Tonne)**
ID: A0000000121 ＞

Asset Information
Information for the selected asset

143H

Compliance Plate   General Condition

Type	**Elevating Work Platforms**
Make	**Caterpillar**
VIN #	**12345678912345678**
Serial #	**abcdef**
ID	**A0000000167**
Status	**Approved**
Expiry Date	**19/05/2019**

Asset Details

Current Site   Mount Piper Power Station
Update the asset's current site

Mount Piper Power Station ▼

Sites & Documents ＞

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Viewing Existing Approved Assets

Click on the Approved Asset, Sites & Documents to:

❖ **View the Existing Assets Details**

❖ **Update Documents if Necessary**

❖ **Upload new Photos**

❖ **Update Service Records**

❖ **Update Optional Information**

Dashboard / Manage Assets / Asset Information / Sites for asset / **Documents required**

Sites for 143H
Select a site to view this asset's documents requirements

✓ **Mount Piper Power Station**   (Current Site)

Back to Asset Information   ADD SITE

Sites & Documents

Expand All | Collapse All

MANDATORY   2/7

Compliance Plate

EM Plant used to lift freely suspended loads- Verification of lift rating chart, anti hose burst protection and rated lift point.

Excavators fitted with Quick Hitches- Supply verification of Fully Auto Hitch

General Condition Photo

Plant Inspection Form Completed and Signed

Risk Assessment - Mobile Plant

Service Records (last service)

OPTIONAL   0/3

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ADDING ASSETS

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Adding New Assets

Adding New Asset:

❖ **Click Add New Asset**

❖ **Enter in Type, Make, Model, (VIN, Serial or Asset #) and Site Location.**

❖ **Click "Cant Find it?" to launch request form for a new type to be created.**

Register Asset
Register a new asset and add it to the assets list

Type
Excavators >65 tonne

Make
Hitachi, JBC, CAT, etc
ACO

Model
ZX225USLC, PC88MR , etc
450

Can't find it?

Identifiers
One of VIN or Serial # is required.
VIN #   12345546233526521   ✖
Serial #   GVTE33441213   ✖

ADD ANOTHER IDENTIFIER

Current Site
Please select the asset's current site
Mount Piper Power Station

CREATE ASSET ✔   CANCEL ✖

Register Asset
Register a new asset and add it to the assets list

Make
Hitachi, JBC, CAT, etc

3M-Matic
510 Brute 6x4
600 Engineering
600 Machine Tools
A H Card
A Noble & Son
A Thomson & Co

Current Site
Please select the asset's current site

CREATE ASSET ✔   CANCEL ✖

Dashboard / Manage Assets / Asset Information /

Manage Assets
Select an asset to view its information

Search

ADD NEW ASSET   +

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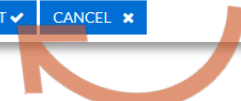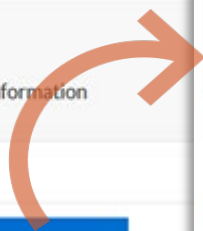
Adding New Assets

Adding New Asset:

- ❖ **Once created, click Sites & Documents to start adding required files**

- ❖ **Add Site**

- ❖ **Required Documents items are populated, ready for uploads**

- ❖ **Once finished, status changes to Submitted**

Documents required for 450

Excavators fitted with Quick Hitches- Supply verification of Fully Auto Hitch	>
General Condition Photo	>
Plant Inspection Form Completed and Signed	>
Risk Assessment - Mobile Plant	>
Service Records (last service)	>

OPTIONAL   0/3 ▼

Articulated Dump Trucks only- Verification of Inclinometer integrated with tipping function.	>
Lifting Equipment Register	>
State Road Registration	>

Sites for 450

Select a site to view this asset's documents requirements

Mount Piper Power Station (Current Site)	>

Back to Asset Information	

Asset Information

Information for the selected asset

450

Type	Excavators >65 tonne
Make	ACO
VIN #	12345546233526521
Serial #	GVTE33441213
ID	A0000000200
Status	Pending
Expiry Date	

Asset Details

Current Site   Mount Piper Power Station
Update the asset's current site

Mount Piper Power Station ▼

Sites & Documents	>

Type	Excavators >65 tonne
Make	ACO
VIN #	12345546233526521
Serial #	GVTE33441213
ID	A0000000200
Status	**Submitted**

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Options to Choose

Every Asset Information screen will display the following:

- Model Label
- Compliance Plate Photo and expand document icon: Only displayed If has been uploaded.
- General Condition Photo and expand document icon: Only displayed If has been uploaded.
- Pencil square icon (edit icon): Only displayed for Pending and Returned Assets.
- Type
- Make
- VIN or Serial # and Asset #
- ID
- Status
- Expiry Date: This will be displayed in blank if the Asset has status:
  - Rejected
  - Pending, if the documents haven't been submitted.
- Admin comment: This field only will be displayed if the Asset has status Returned By (only will be displayed if the Asset has status Returned)
- Asset Details:
  - Current Site
  - Update the asset's current site dropdown List
- Site & Documents Tile

MOBILE APP

Pegasus™

Navigating Mobile App Assets Module

Navigating

❖ **Defaults to People Page**

❖ **Tap Assets to Switch Pages**

❖ **Tap Top-Right to Open Optional Menus**

❖ **Emergency Event Always Visible**
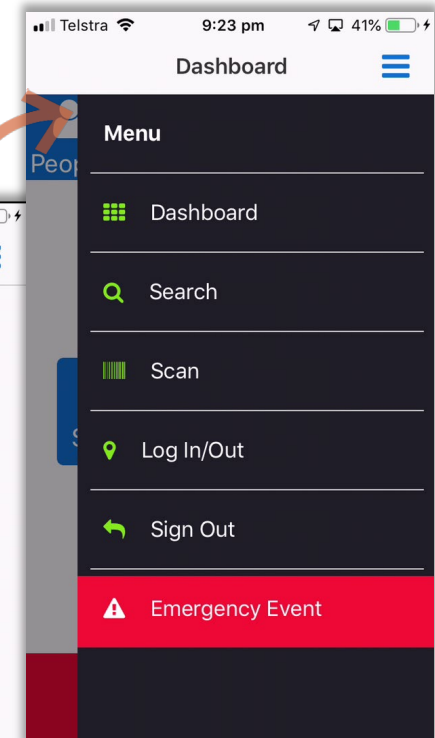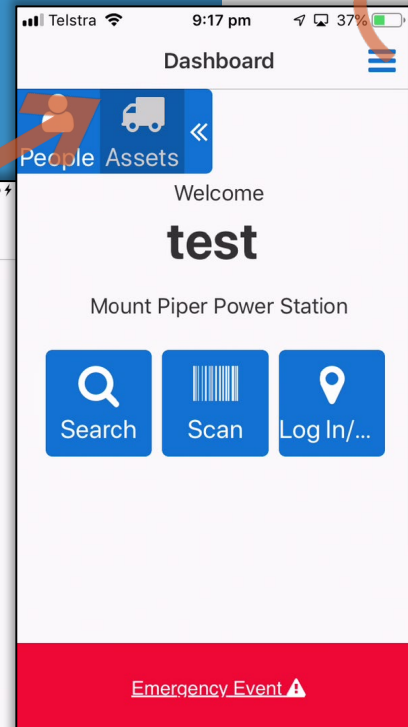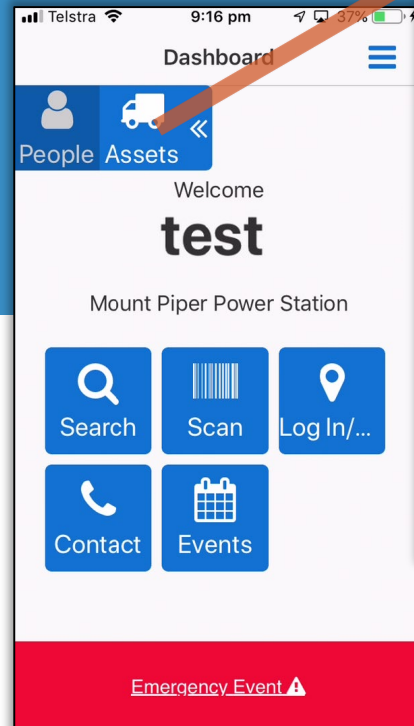
Navigating Mobile App Assets Module

Finding Assets

❖ **Search Option on Front Page**

❖ **Search Results are shown with this status**

❖ **Tap on Asset to View More Details**

❖ **Asset Status and photos can now be checked against Asset**

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Approved Documents Screens

Opening Approved Documents:

- ❖ **Traffic Light Colour System to Quickly Diagnose Status**

- ❖ **Opens to Show Expiry Dates if Applicable**

- ❖ **Cloud Option to Download and View Document**
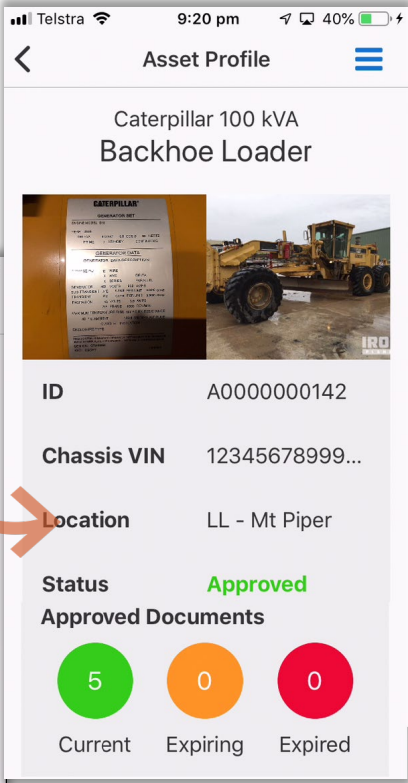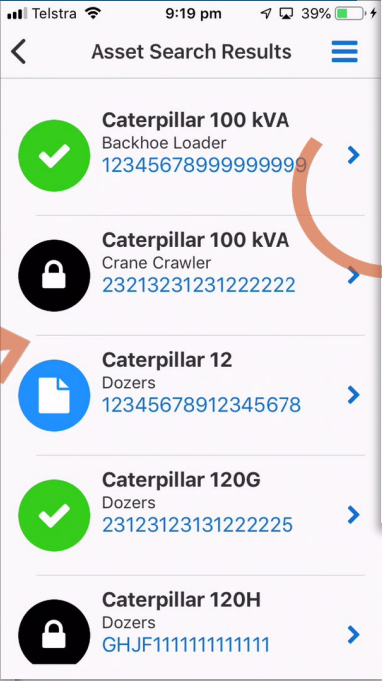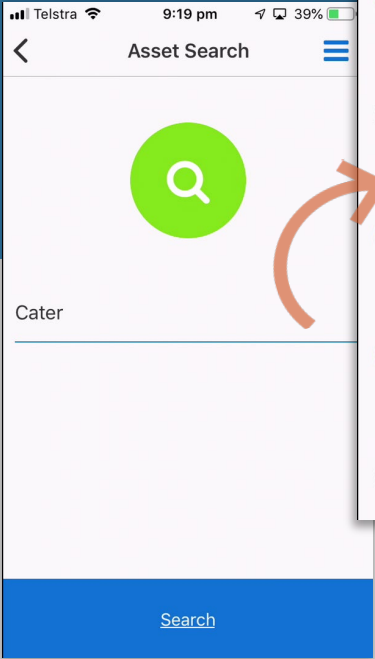
Submitted Status Screens

Padlock Icon = Submitted

❖ **Asset Yet to be Approved by Pegasus**

❖ **Tap Padlock Icon to see Status**

❖ **Tap Blue Submission Ready to see Items Submitted**
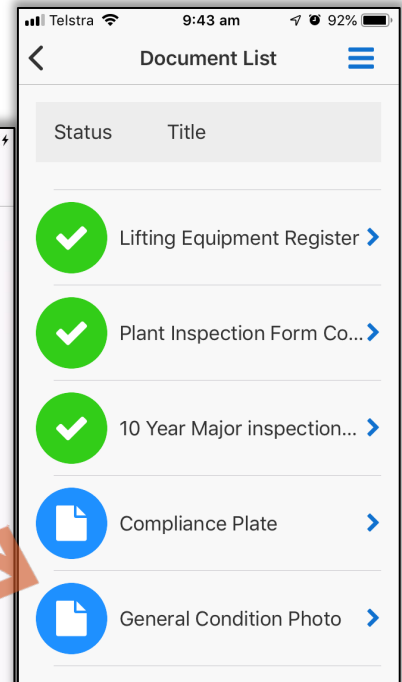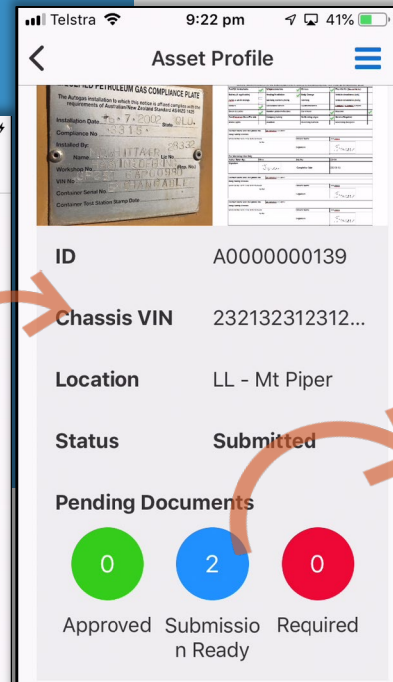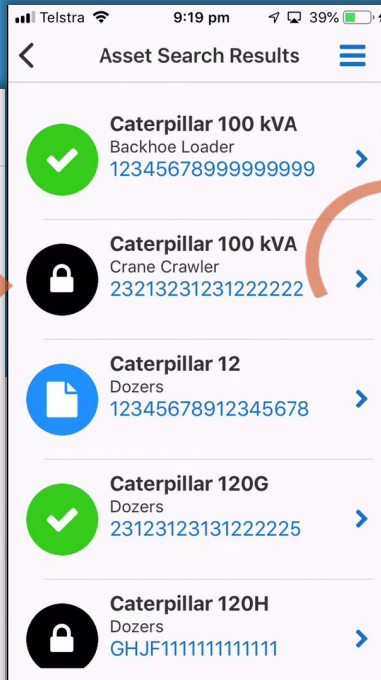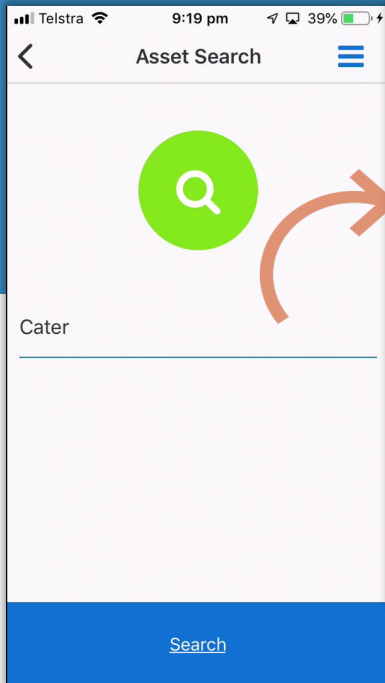
Scanning Screens

Scan QR/Barcode

❖ **Scan Available on Home Screen or on Top-Right Menu**

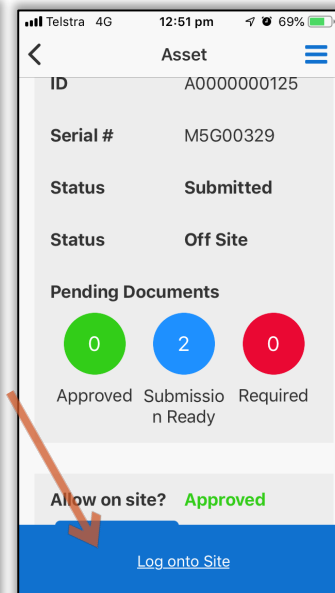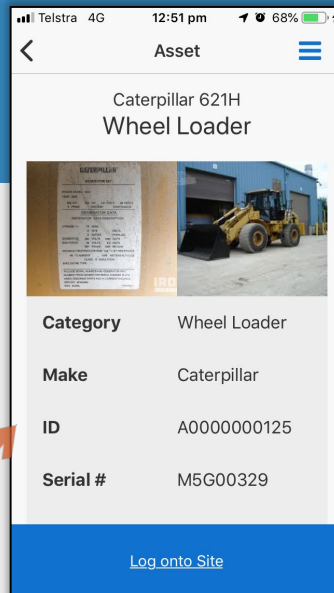❖ **Linked to Asset**

❖ **Opens up Asset Status Page**
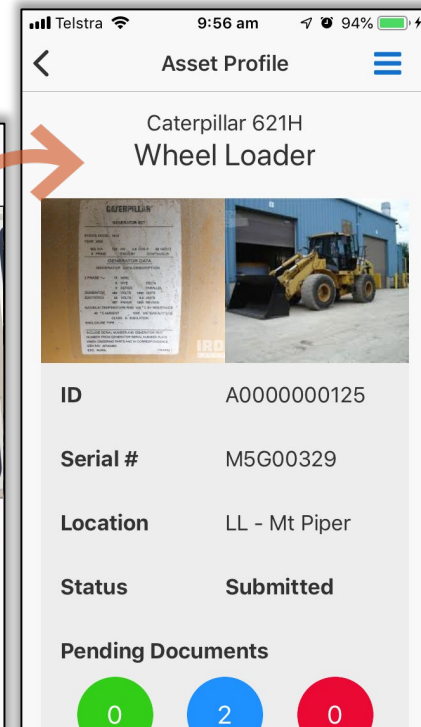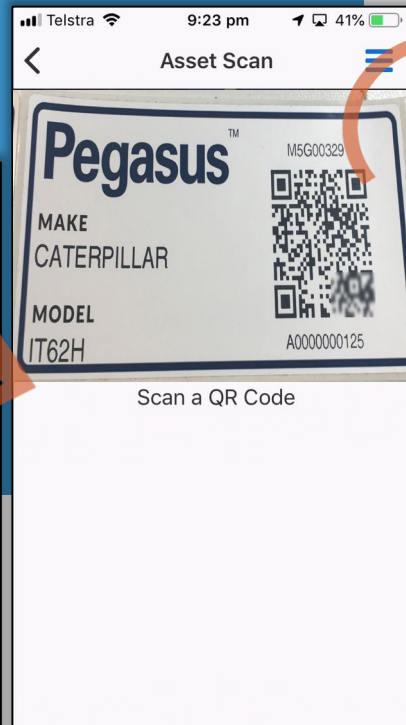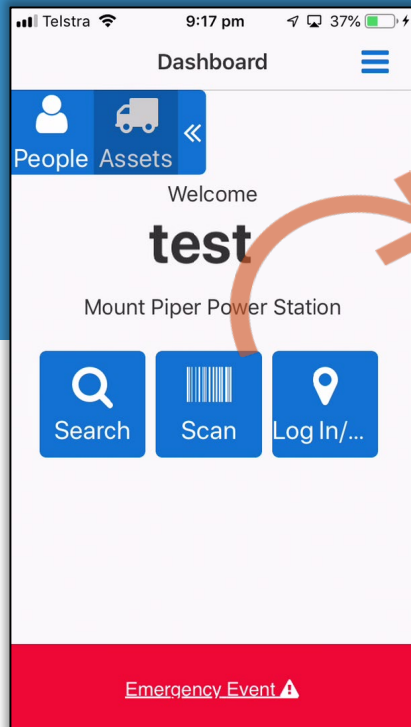
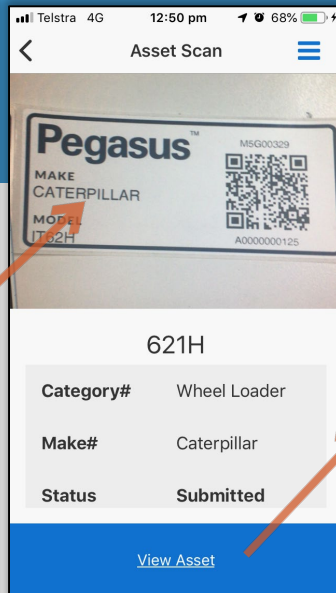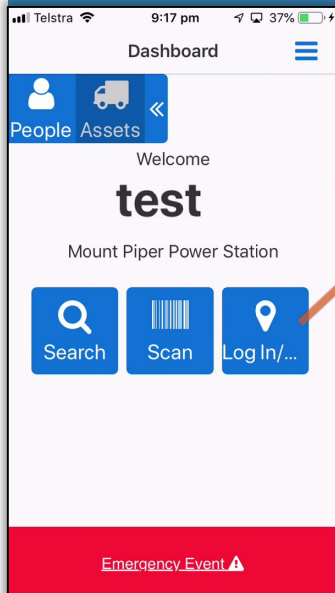# Log in / Log Out Screens

Scan QR/Barcode

❖ **Log in/Out Available on Home Screen or on Top-Right Menu**

❖ **Scan QR code of Asset to show details**

❖ **Opens up Asset Status Page**

❖ **Scroll to bottom and Log Onto Site**

❖ **Time Stamp Shows Log in Time at Site**
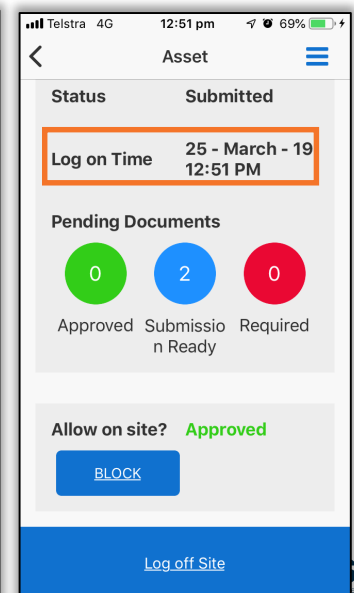
FOR QUESTIONS OR ASSISTANCE, PLEASE CALL

1300 131 194

OR EMAIL **support@onsitetrackeasy.com.au**