

SKILL NAME:	Rio Tinto Yarwun Telehandler Manitou 1840 Operation		
Select Qual/s:	Under Training 31189016 <input type="checkbox"/>	COURSE ID:	30932437
Forklift Attachment 30932432 <input type="checkbox"/>		Crane Attachment 31046567 <input type="checkbox"/>	
EWP Attachment 31046566 <input type="checkbox"/>		Bucket Attachment 31046568 <input type="checkbox"/>	
EMPLOYEE TO COMPLETE			
Name:			
SAP / Browz ID:			
Department:			
Contractor:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Company:
Current Licence Number:			Licence Expiry:
Copy of licence must be attached			

Employee

Signature: _____

Date: _____

*Assessor must select either RCC or Full assessment

<input checked="" type="checkbox"/> - RCC Assessment			
Recognition of Current Competence Questions Complete: (RCC Self-Assessment, Section 1.0)		<input checked="" type="checkbox"/> C	<input type="checkbox"/> NYC
Observation Checklist Critical Aspects Verified: (Observation Checklist, Section 2.0)		<input checked="" type="checkbox"/> C	<input type="checkbox"/> NYC
Important: When RCC is completed the Assessor/Leader is required to verify with a signature/initial, on each line, that the Candidate is competent in the shaded critical aspects found in the Observation Checklist indicated by a *.			
<input type="checkbox"/> - Full or First time CTO Assessment			
Observation Checklist Completed: (Observation Checklist, Section 2.0)		<input type="checkbox"/> C	<input type="checkbox"/> NYC
What If Analysis Completed: (What If Analysis Questionnaire, Section 3.0)		<input type="checkbox"/> C	<input type="checkbox"/> NYC
Important: For full assessment, all components in the relevant sections must be marked as either S or NYS			
AUTHORISED ASSESSOR TO COMPLETE			
Assessment Completed By: (Holds TAE)	Name:	Sign:	Date:
Assessor Position:	RTA Yarwun Employee: <input type="checkbox"/>	Contractor: <input type="checkbox"/>	
Content Expert: (if required)	Name:	Sign:	Date:
Result:	<input type="checkbox"/> Authorised to Operate		<input type="checkbox"/> Not Authorised to Operate
Assessment completed at: Specify RTO (if applicable):	<input checked="" type="checkbox"/> Yarwun Refinery		<input type="checkbox"/> External RTO
Comments:			

Completed document must be supplied to Employer for upload to BROWZ if Contractor
Forward to Learning & Development team for Yarwun Employees

LEARNING & DEVELOPMENT TO COMPLETE			
Administrator Signature:			Date:
Documentum File Name:			
Document Type:			
Status:	Version:	Effective Date:	
Approved By:		Printed Date:	
		Page:	

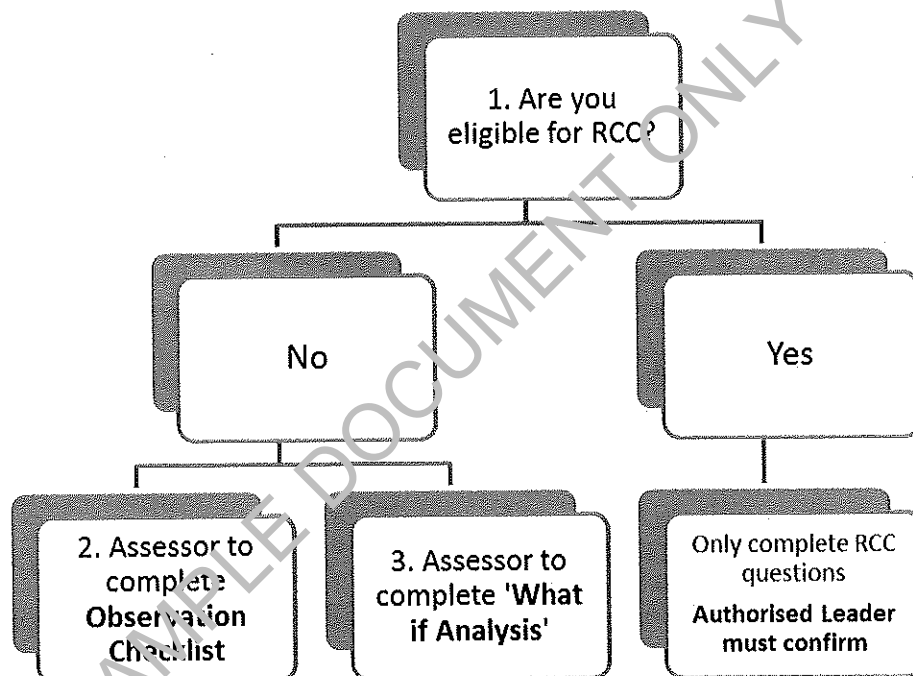
Assessment Tool Overview:

This Assessment Tool is a collection of assessment instruments designed to help you demonstrate your competence against the Performance Standard: HRT-TRG-0190.01-Rio Tinto Yarwun Conduct Telehandler Ops UOC

RT Yarwun Telehandler Operation

This Assessment Tool provides you with a number of different instruments to assist in the evidence gathering process. Instruments used in this Assessment Tool include:

1. Recognition of Current Competence (RCC) - *applicable for recertification only*
2. Observation Checklist
3. What If Analysis



Note: Authorised Assessor or Leader must verify Critical Aspects in the observation Checklist

Assessment Appeal:

You may appeal against an unsatisfactory assessment result if you believe that reasonable grounds for reconsideration exist e.g.: inequitable assessment in comparison to other Learners, faulty administration or Assessor misconduct. Refer: HRT-GDL-0351.00-RT Yarwun TSOP 5.3.8 Assessment Appeal.

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Document Type:	Assessment			Printed Date:	06/04/2021 13:50:00
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Recognition of Current Competence (RCC)**1.1.1 Definition:**

RCC may apply if a Candidate has previously and successfully completed the requirements for this Site Authorisation and is now required to be reassessed to ensure that competence has been maintained.

Steps required for RCC:

Step 1: Candidate completes questions based on relevant underpinning knowledge relevant to the Performance Standard to ensure you can recall essential information for safe and efficient performance.

Step 2: If RCC is accepted, the Assessor and Authorised Leader will sign the 'ASSESSMENT SUMMARY AND CERTIFICATION' record at the start of this document. If RCC is rejected, complete the full assessment process.

Step 3: Assessor or Leader must sign the front page to confirm critical aspects * as detailed within Observation Checklist (*Practical demonstration*)

1.1.2 Self-Assessment:

Please answer the questions below and provide comments where appropriate.

A pre-start inspection on a Telehandler using the vehicle logbook must be carried out at the start of each shift, prior to the vehicle being driven. Why?

Comment: To identify Any damage / faults

Explain the training and licencing requirements that may affect the use of the Telehandler

Comment:

You need individual training for each attachment. & Required licences.

Why is it important to check the load capacity rating prior to the Telehandler being driven?

Comment: To ensure it is suitable for task.

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Explain the method of travelling up or down slopes especially when the boom is at extension

Comment: Down hills Backwards & up hills forwards if required to.

Have you been involved in any incidents involving the Telehandler on the RTA Yarwun site?

Comment: No

Explain the 2m exclusion zone rule as it applies to interactions with pedestrians

Comment: Attachments lowered before Pedestrians approach 2mtrs.

What action, by a driver of a Telehandler, must be taken before reversing that vehicle when other persons are in the immediate area??

Comment: Communicate intention to Reverse.
Segregation & use Spotter.

Detail the two methods of Vehicle Isolation that must apply prior to changing a Telehandler configuration

Comment: Key out in pocket & isolated & Red lock.

Reserved for Assessor discretion

Comment:

Reserved for Assessor discretion

Comment:

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1.1.3 Instructions for Assessor:

If RCC is accepted, please complete the 'ASSESSMENT SUMMARY AND CERTIFICATION' record at the start of this document.

If RCC is rejected, please complete the full assessment process.

1.1.4 Observation Checklist: RT Yarwun Telehandler Operation**1. Plan to work on a Telehandler:**

		S	NY S
1.1.	*Complete a Take 5 risk assessment and instigates all control measures	DR	
1.2.	Identify, obtain and use appropriate PPE for prestart task.		
1.3.	Appropriate Telehandler truck is selected according to the load and workplace conditions.		
1.4.	*Perform vehicle isolation appropriate to the task.	DR	
1.5.	*Access, interpret and apply telescopic materials handler documentation and ensure the work activity is compliant	DR	
1.6.	*Obtain, read, interpret, clarify and confirm work requirements.	DR	
1.7.	*Identify, obtain and apply signage requirements	DR	

2. Conduct telescopic materials handler pre-operational checks:

		S	NY S
2.1.	*Telehandler is visually checked for any damage or defects	DR	
2.2.	*All signage and labels are visible and legible according to the appropriate standard	DR	
2.3.	*All Telehandler controls are located and identified	DR	
2.4.	*Pre-start operational checks are carried out according to site procedures	DR	
2.5.	*Telehandler is started according to procedures and checked for any abnormal noise	DR	
2.6.	*Post-start operational checks are carried out according to procedures	DR	
2.7.	*All Telehandler functions and safety devices are tested to their maximum according to procedures	DR	
2.8.	*Defects and damage are reported and recorded according to procedures, and appropriate action is taken	DR	

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3. Operate telescopic materials handler:

		S	NY S
3.1.	Fit and test approved attachments for serviceability following approved procedures <ul style="list-style-type: none"> Fork tynes Earth moving bucket Work platform Lifting jib <ul style="list-style-type: none"> Communicate with Dogman to establish the weight of the load Communicate with Dogman to ensure safe working load requirements have been assessed and appropriate slings and lifting gear has been selected, attached and secured 		
3.2.	The weight of load is assessed to ensure compliance with Telehandler truck data plate specifications		
3.3.	*Appropriate hazard prevention/control measures are implemented and communicated with personnel in the work area	DL	
3.4.	Load security is confirmed and pallets are checked for suitability		
3.5.	Pallet strapping is applied to the load following approved procedures (if applicable)		
3.6.	*Telehandler is operated at a safe speed and according to procedures	DL	
3.7.	*Loads are moved and placed to ensure stability of material and avoidance of hazards	DL	
3.8.	*Load movement is monitored constantly ensuring safety to personnel and load, and structural stability	DL	
3.9.	*Unplanned and/or unsafe situations are responded to in line with procedures when applicable	DL	

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4. Shutdown and secure Telehandler:

		S	NY S
4.1.	*Telehandler truck is parked to avoid hazards and in accordance with fundamentally stable principles	df	
4.2.	Telehandler is shut down according to procedures		
4.3.	Routine post-operational Telehandler checks are carried out according to procedures		
4.4.	Telehandler is secured to prevent unauthorised access/use		
4.5.	All defects and damage are reported and recorded according to procedures, and appropriate action is taken		

Feedback to Candidate:

Don is a Competent operator

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1.1.5 What If Analysis:**Interview Guidelines:**

Your Assessor will talk with you about your assessment. This is important to measure your:

1. task skills
2. task management skills
3. contingency management skills
4. job role/environment skills

The areas your Assessor will talk with you about include the discussion points listed below and may include questions from the RCC process. The Assessor will also ask questions specifically related to the safety and risk management issues associated with each topic.

Issues for Discussion.

	S	NYS
General safety considerations associated with Telehandler operations	S	
Possible risks involved with Valve lubrication operations: <ul style="list-style-type: none"> • interaction with work groups or fixed plant • environmental conditions • night operations • equipment damage 	S	
The identification and management of risks	S	
RT Yarwun procedure for reporting safety incidents	S	
Alarms, emergency procedures, protocols and reporting	S	
<i>Reserved - at Assessor discretion</i>		
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Training for the Future

A statement of attainment is issued by a registered training organisation when an individual has completed one or more accredited units.

NOMBAY PTY LTD TRADING AS ADVANCED INDUSTRY TRAINING

RTO Provider Number: 5363

Statement of Attainment

This is a statement that:

Daniel Rideout

Has attained competency in:

**Conduct telescopic materials handler operations
RIIHAN309F**

Authorised By:

**Schae O'Dell, Managing Director
Nombay Pty Ltd**



Date of Completion: 17 Feb 2021

Certificate No: S 6730/13090



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Advanced Industry Training, 97 Rooney Street, South Townsville Qld 4810.

Phone: (07)4755 4222. Email: admin@aittraining.com.au. Website: www.aittraining.com.au

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LICENCE TO PERFORM
HIGH RISK WORK



DANIEL EDWARD JOHN
RIDEOOUT

License No: 0003249822 03

DOB: 20/09/1989

Issued: 09/07/2013

Expires: 09/07/2023

Classes:
LF WP

SAMPLE DOCUMENT ONLY

Holder's signature:

Classes and conditions:
LF FQ, LF LT, LF CK
WP, BOC, ELEVAT, 2 WORK PLATFORM

PLCARD

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