

## Suitability Assessment – 5.2 Receive Access Authority or 6.3 Receive Field Access Authority

TransGrid - PSSR - Access Authority

### APPLICANT AND COMPANY DETAILS

<b>Applicant Information</b>	<b>Organisation Information</b>
Applicant Full Name (As per Driver Licence)	Employed by:
Applicant Individual Email Address	Company Email
Contact Number	Company Contact Number
Applicant's direct Supervisor – Name Title	Company address
Applicant <i>Signature</i>  Date	<b>Name of Principal Contractor or Lead Contractor</b>  <b>Endorsement</b> (independent) <i>Safety Manager, Program manager of Principal contractor or Lead Contractor</i>  Name  Title
	I independently endorse this Application for Training  Signature  Date

### TRANSGRID ENDORSEMENT (Project Site Manager)

TransGrid Contract Representative - Name	Contract Number	Contract End Date

Warning: A printed copy of this document may not be the current version

## SUITABILITY ASSESSMENT

### Applicant's direct Supervisor to complete

The role of 'Receiving' an Access Authority is a **safety critical leadership** role with multiple high level responsibilities that must be performed by the Applicant.

### The responsibilities the Applicant must be able to perform include:

- Ensure the safety of themselves and others when working on an Access Authority
- Supervise instructed persons for work on an Access Authority
- Ensure the work party complies with the conditions of the Access Authority
- Provide warnings and demonstrations to workers who join the work party following the initial warnings
- Communicate with the Controller regarding the suspension/resumption/cancellation/transfer of the Access Authority

### PART A – Suitability Assessment

(if insufficient space please use 'more details' page)

Access Authority – Substations (5.2)

Select one ONLY

Field Access Authority – Lines (6.3)

Select one ONLY

#### This question is mandatory

1. Describe why the applicant is suitable for the role of receiving an Access Authority. Please include detail of their suitability to:

- Ensure the safety of themselves and others
- Provide warnings and demonstrations to others
- Supervise others in a work party
- Clearly communicate with others
- Clearly communicate and convey information to a 'Controller' regarding actions performed on a work site

Response:

**PART A – Suitability Assessment**

(if insufficient space please use ‘more details’ page)

**This question is mandatory**

**2. Has the Applicant performed similar roles in the past?**

Please list roles, including timeframes:

**This question is mandatory**

**3. Does the Applicant have sufficient electrical knowledge to learn and understand high voltages concepts?**

Evidence of certificate in ESI Transmission Lines (6.3) or Distribution or Electrical Trade (5.2) - **attach**

Response:

**PART B – Applicant must achieve a minimum of 60 points**

Maximum Points	Points Awarded by TransGrid
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**This question is mandatory**

**4. Experience in an electrical transmission or distribution environment**  
Please Select:

- |   |  |
|---|--|
| <input type="checkbox"/> 2-4 years –non-trade (10 pts)  | <input type="checkbox"/> 2-4 years – trade based (15 pts)  |
| <input type="checkbox"/> 4-10 years –non-trade (20 pts) | <input type="checkbox"/> 4-10 years – trade based (30 pts) |
| <input type="checkbox"/> 10 + years –non-trade (30 pts) | <input type="checkbox"/> 10 + years – trade based (45 pts) |

<u>Current/Previous</u> – Authorisations in a similar role	Yes	No
Previous TransGrid Category 5.2 or 6.3 authorisation– Card No <b>ATWC:</b>		
<u>OR</u>		
Current authorisation at another Network Operator (similar position of responsibility) –		

45	
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Previous authorisation at another Network Operator (similar position of responsibility) in the last 5 years.	Yes	No
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45	
40	

Reference from former manager/customer regarding suitability for the role (Max 2 references 10 points per reference).

Provide evidence	Ref 1	Ref 2
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20	
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Worked on at least 10 different **TransGrid** Access Authorities.

Provide evidence	Yes	No
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10	
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**Applicant Direct Supervisor**

**Print Name**

**Signature**

**Total**

**PART C - TransGrid Verification– Suitability Report Assessment (to be completed by TransGrid Training Manager or nominated representative)**

I have assessed the Suitability Report and supporting evidence and awarded            points.

The applicant is Suitable/Not suitable for Training in PSSR Access Authority. **Category 5.2 or 6.3**

Print Name	Signature	Date
<b>TransGrid - Business Unit &amp; Position Title</b>		