|  |  |  |  |
| --- | --- | --- | --- |
| **Contractor:** |  | **Owner of Plant/Hirer:** |  |
| **Manufacturer:** |  | **Model Number:** |  |
| **Serial Number:** |  | **Date Manufactured:** |  |
| **Date of Annual / CraneSafe / Inspection:** *(within 12 months)* |  | **Road Registration:** |  |
| **Last Serviced:** |  | **Date On-site:** |  |
| **Next Service:** | Slewing |

### Documentation Checklist

Operator’s manual

Log book (Pre-start Daily Checks)

Maintenance records   
(refer to operator’s manual for service intervals)

Certification of Major inspections - 10 year + 25 year   
(if applicable)

Current Road Registration (if driven on public roads)

Current Drivers License if applicable

Regulator Plant Registration Certificate (if over 10 ton SWL)

Plant Risk assessment, compliant with S08-04-35 Plant and Equipment

NDT test records (12 monthly testing)

Test Certificate for main wire rope and annual test certificates for chains and lifting equipment   
(12 monthly testing)

Load charts (refer to operators manual)

High Risk Licence for Operator - "CN" or "C2"or “C6” or "C1" or "CO" (depending on cranes capacity)

### Visual Inspection Checklist

Compliance/lD plates fitted to machine

Load charts fitted in cabin

Seat belt fitted

Reverse beeper functioning and audible

Flashing light functioning

Fire extinguisher fitted

Anti-two-blocking device functioning if fitted

Tyres properly inflated and in good condition

Check housekeeping in cabin - neat and tidy

All controls and instruments clearly labelled, marked and operating including lights, horn, brakes etc

No obvious signs of oil leaks to any components

No obvious signs of damage, such as cracked, broken, bent, rusted, missing components

All chains fitted with tags identifying SWL's, serial numbers and test dates

All other lifting equipment should have SWL's, serial numbers and test dates clearly marked.

External safe load indicator (Christmas Tree Lights) functioning - if fitted