|  |  |  |  |
| --- | --- | --- | --- |
| **Contractor:** |  | **Owner of Plant/Hirer:** |  |
| **Manufacturer:** |  | **Model Number:** |  |
| **Serial Number:** |  | **Date Manufactured:** |  |
| **Date of Annual / CraneSafe / Inspection:** *(within 12 months)* |  | **Road Registration:** |  |
| **Last Serviced:** |  | **Date On-site:** |  |
| **Next Service:** | Slewing |

### Documentation Checklist

[ ]  Operator’s manual

[ ]  Log book (Pre-start Daily Checks)

[ ]  Maintenance records
(refer to operator’s manual for service intervals)

[ ]  Certification of Major inspections - 10 year + 25 year
(if applicable)

[ ]  Current Road Registration (if driven on public roads)

[ ]  Current Drivers License if applicable

[ ]  Regulator Plant Registration Certificate (if over 10 ton SWL)

[ ]  Plant Risk assessment, compliant with S08-04-35 Plant and Equipment

[ ]  NDT test records (12 monthly testing)

[ ]  Test Certificate for main wire rope and annual test certificates for chains and lifting equipment
(12 monthly testing)

[ ]  Load charts (refer to operators manual)

[ ]  High Risk Licence for Operator - "CN" or "C2"or “C6” or "C1" or "CO" (depending on cranes capacity)

### Visual Inspection Checklist

[ ]  Compliance/lD plates fitted to machine

[ ]  Load charts fitted in cabin

[ ]  Seat belt fitted

[ ]  Reverse beeper functioning and audible

[ ]  Flashing light functioning

[ ]  Fire extinguisher fitted

[ ]  Anti-two-blocking device functioning if fitted

[ ]  Tyres properly inflated and in good condition

[ ]  Check housekeeping in cabin - neat and tidy

[ ]  All controls and instruments clearly labelled, marked and operating including lights, horn, brakes etc

[ ]  No obvious signs of oil leaks to any components

[ ]  No obvious signs of damage, such as cracked, broken, bent, rusted, missing components

[ ]  All chains fitted with tags identifying SWL's, serial numbers and test dates

[ ]  All other lifting equipment should have SWL's, serial numbers and test dates clearly marked.

[ ]  External safe load indicator (Christmas Tree Lights) functioning - if fitted