



## CBTA

### Job Hazard Analysis (JHA)

SP/TRN/TM75

**Candidate's Name:** \_\_\_\_\_

**Candidates Signature:** \_\_\_\_\_

**Assessor's Name:** \_\_\_\_\_

**Assessor's Signature:** \_\_\_\_\_

**Date Completed:**  CBTA  Reassessment: \_\_\_\_/\_\_\_\_/\_\_\_\_

For first time candidates, the entire CBTA is to be completed. For the purposes of re-assessment only the demonstrative section requires completion.

**Written**

Question	Answer	Assessor check
Write the name of the procedure that covers the topic of Job Hazard Analysis (JHA).		
What is the purpose of a JHA?		
Who should be present when completing a JHA?		
When is a JHA required?		
When can a generic JHA be used?		
If using a generic JHA, what needs to be undertaken prior to the JHA being completed?		
Can a contractor's JHA be used?		
Once a JHA has been approved, when can you edit the JHA?		
According to the JHA procedure what are the Hierarchy of Controls?		

**Oral**

Question	Assessor check	
<p>If Confined Space Entry work is being planned, what are some of the common hazards and controls that should be covered on a JHA?</p>		
<p>Excavation work is to be undertaken and the contractor has submitted his JHA with the PTW. Name at least 5 hazards and controls the JHA should consider?</p>		
<p>A scaffold is to be built across a walkway with poor lighting to reach a cable tray. Using the hierarchy of controls think of some controls that would reduce risk.</p>		

**Demonstrative**

Question	Assessor check
With your assessor and using the scenario provided, complete a JHA as the group leader. Tips: Be sure to make all job steps clear and relevant, hazards realistic and use the hierarchy of controls to reduce risk to ALARP. The number of job steps is not important, as long as all possible steps are covered.	

The candidate is assessed as being:

- Competent
- Not yet competent

Areas requiring improvement:

**For first time candidates only:**

Department Manager's name: \_\_\_\_\_

Department Manager's signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_