



# CraneSafe®

***MOBILE CRANE LOG BOOK***

***OPERATOR SAFETY CHECKS***

EXAMPLE DOCUMENT ONLY

## CRANE DETAILS

OWNER: \_\_\_\_\_  
OWNER'S ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
MANUFACTURER: \_\_\_\_\_  
MODEL: \_\_\_\_\_  
SERIAL No: \_\_\_\_\_  
YEAR OF MANUFACTURE \_\_\_\_\_  
REGISTRATION No: \_\_\_\_\_  
UNIT No: \_\_\_\_\_  
STATE AUTHORITY No: \_\_\_\_\_

## INSTRUCTIONS FOR USE

1. It is the Crane Operator's responsibility to carry out and record daily checks in this Log Book.
2. The Crane Operator shall report and record in the notes section of the Log Book, any fault or malfunction that affects the safe operation of the crane.
3. All repairs or adjustments carried out shall be recorded in the notes and signed off by the person responsible.
4. If the crane is not in use on any specific day that column should be left blank.
5. Any accidents, strange occurrence, accidental overloads etc. shall be recorded in the incidents page in the rear of this Log Book.
6. This Crane Log Book must be kept with the crane whenever the unit is in operation and be available for inspection at all times.
7. At the end of each week a photocopy of the Daily Crane Operator checks and notes is to be given to the workshop for their records and to alert them of any faults not reported earlier.



This Log Book is printed by The Crane Industry Council of Australia in the interest of making the Mobile Crane Industry a safer working environment. For additional copies please contact your nearest State Crane Association.

### Queensland:

Crane Industry Association of Queensland  
PO Box 325  
96 Cleveland Street  
Stones Corner Qld 4120  
Tel: (07) 3394 4388 Fax: (07) 3397 9324  
Web: www.ciaq.com.au

### New South Wales:

The Crane Industry Association of New South Wales  
PO Box 5265  
Erina Fair NSW 2250  
Tel: 1300 887 277 Fax: 1300 881 895  
Web: www.cranesnsw.com.au

### Victoria:

Victorian Crane Association  
PO Box 193 Surrey Hills Vic 3127  
Tel: (03) 9895 4456 Fax: (03) 9898 0249  
Web: www.cranesvic.com.au

*Note: for Log Book orders in Victoria please contact CICA*

### South Australia & Northern Territory:

South Australia Crane Association  
3 Pioneer Court  
Highbury SA 5088  
Tel: (08) 8395 3572 Fax: (08) 8395 3573  
Web: www.crane-sa.com.au

### Western Australia:

Crane Association of W.A. Inc.  
PO Box 8463  
Perth BC W.A. 6849  
36 Brisbane Street Perth W.A. 6000  
Tel: (08) 9427 0840 Fax: (08) 9427 0841  
Web: www.cawa.net.au

### The Crane Industry Council of Australia

Unit 10/18-22 Lexia Place  
Mulgrave Vic 3170  
PO Box 136 Mount Waverley Vic 3149  
Tel: (03) 9501 0078 Fax: (03) 9501 0083  
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# DAILY CRANE OPERATOR CHECKS

	Satisfactory ✓		Action Required X				
	Mon	Tues	Wed	Thu	Fri	Sat	Sun
<b>ENGINE</b>							
Oil Level							
Coolant Level							
Fuel Water Drain							
Brake Fluid							
Battery							
Air Filter							
"V" Belts							
<b>CARRIER</b>							
Tyres - Pressure/Condition							
Wheel Nuts - Tightness							
Fuel Level							
Air Tank Drain							
Steering Function							
Brake Function							
Lubrication							
Lights, Horn & Gauges							
<b>CRANE FUNCTIONS</b>							
Slew							
Boom Raising & Lowering							
Boom Extension & Retraction							
Winches/Safety Pawls							
Wire Ropes							
Sheaves							
Anti-Two Block							
Load Indicator							
Outriggers							
Lubrication							
Crane Structural Components							
<b>HYDRAULICS</b>							
Oil Level							
Hydraulic Oil Line Leaks							
Cylinder Leaks							

Week Ending:	Crane Unit No:
Make & Model:	Serial Number:
Hours: Upp.          Low.	Km:

Notes:

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EXAMPLE DOCUMENT ONLY

Mon	Inspected By:		Signature:	
Tue	Inspected By:		Signature:	
Wed	Inspected By:		Signature:	
Thu	Inspected By:		Signature:	
Fri	Inspected By:		Signature:	
Sat	Inspected By:		Signature:	
Sun	Inspected By:		Signature:	