Onsite Track Easy uses Logpoints, (also called Kiosks) to act as the physical access point at sites to manage and monitor worker access. Cardholders can gain or be denied access, based upon a combination of Access Key requirements (see Access Key documentation) and Logpoint Configuration settings. Below are the details that will describe each setting of the Logpoint screens and explain their purpose in more detail.

NOTE: *This does not cover the initial creating of a Logpoint itself. Pegasus will create these on behalf of Sites. If you require a new one to be created, please contact your Pegasus Account Manager.*

Step 1 – Open Logpoint Page

To open the Logpoints, we click on "setup" > "logpoints"
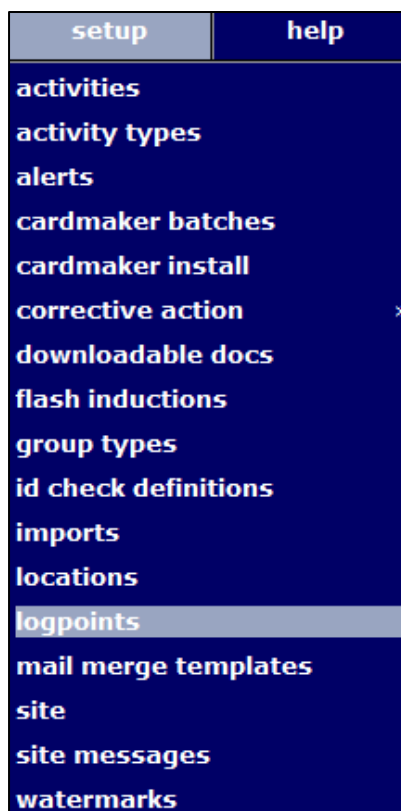
Step 2 – Viewing List of Logpoints
This opens the page of Logpoints configured for this site.

Logpoints for Onsite HQ

Fields: [Brief ∨] **apply**

- **Site:Onsite HQ**

ENABLED HARDWARE LOGPOINTS

Location	Logpoint Name	Generation	Type	Multi Id	Role
Admin	ADMIN MAIN	(multi)	Touchscreen	✓	Toggle
Admin	BOOMGATE TEST	BG4	Boomgate Controller		In
Factory	FACTORY MAIN	(multi)	Touchscreen	✓	Toggle
HQ Office	TEST	LP4	Touchscreen		Toggle
LP6	QA-KIOSK	LP6	Touchscreen		Toggle
Onsite HQ	TEST	LP6	Touchscreen		Toggle
Onsite HQ	WAREHOUSE MAIN	LP4	Touchscreen		Toggle
Warehouse	DAMIEN TEST	LP4	Touchscreen		Move

SOFTWARE LOGPOINTS

Location	Logpoint Name	Type	Role
Admin	SWLP ADMIN	Software	Toggle
Factory	SWLP FACTORY	Software	Move
HQ Office	SWLP OFFICE	Software	InOut
LP6	SWLP LP6 V2	Software	Move
Monitoring	SWLP MONITORING	Software	Toggle
Onsite HQ	SWLP ONSITE HQ	Software	Toggle
Warehouse	SWLP WAREHOUSE	Software	Toggle

DISABLED HARDWARE LOGPOINTS

Location	Logpoint Name	Generation	Type	Multi Id	Role
Onsite HQ	HQ 8300	LP4	Touchscreen		Toggle
Onsite HQ	VIRTUAL	LP4	Touchscreen		Toggle

The **Fields:** selection allows you to choose from brief, to a more details background information on the Logpoints.

Each Logpoint has the following detail:
Location: For sites with sub locations, this allows to have the Logpoint configured to only work at that specific location. Works in conjunction with Access Keys.

Logpoint Name: The description name that will appear on the Logpoint and on reporting for this Logpoint device.
Generation: Details the hardware version of this device. Used for support/diagnosis.
Type: Details the device in more detail. Options are Touchscreen, Software, Boomgate Controller.
Multi Id: Indicates if Logpoint is able to change its name as part of login process on certain sites.
Role: Describes the function of this device. Logpoints can be configured to operate a certain way to accept or interpret logins.

Step 3 - Viewing an Individual Logpoints' Configuration

A Logpoint can now be selected. Click on the green text of the Logpoint name to open that page. Out Example we will choose TECH LP6.

This will give us the settings that are currently configured for this Logpoint. Generally, these will already be configured for site by Pegasus Support.

The Logpoints consist of 5 segments. The General, Operation, Contractors, Employees and Visitors sections. Each section can be individually configured based upon requirements of this device.

NOTE: *Boomgates do not use a monitor, so their configurations screens are extremely limited.*

NOTE: *Some sections of the Logpoint configuration screen are unable to be edited by site users. These changes will need to be done by Pegasus Support.*

NOTE: Any changed made to any Logpoint configuration on this page, can take up to 10 minutes to be applied to a Logpoint. Logpoints will check settings every 5 minutes from the server to see if there are any changes, and if so, will then apply them to the device.

Step 4 – General Configuration Section

The Logpoint General Section contains elements that are only be managed by a Pegasus Support team member. Items such as NAME, TYPE, LOCATION, TIMEZONE, FONT COLOURS, LOGO, BACKGROUND, FONTS.

Auto Update: Is not in use at this time.

Phone Number: Is a field that can be configured. This will be a site-specific phone number that will be displayed on the Logpoints front page. Generally used for a site-based contact that manages the Logpoints.

Step 5 – Operation Configuration Section

The Operation section is where you can define specific way that the Logpoint will work with the Onsite Track Easy system.

Tap & Go Mode: This will just display the login and logout page, it will not show other pages on the logpoint. Does check competencies if the validate login is checked.

Dependency: 'In' will only allow you to login if you are logged out, 'out' will only allow you to log out if you are logged in, 'Out Others' will only allow you to login if you are logged out from all other site.
The main reason for this functionality is so one person can not stand at a turnstile and continually swiping their card and allowing non-compliant people to pass through.

Log Action: The 'In' and 'Out' them to only log in or out from specific logpoints. The 'InOut' is just a time stamp and mostly used for gate access.

Manual Button: This allows the functionality of logging in/out with out a card and using just the Onsite ID number, click 'Requires Desfire Card' will only allow log in/out with a Desfire Card.
The 'Requires Desfire Card' was developed for the Rail Industry to ensure people had an RIW card.

Allow Use Of: This is the selection of the type of card you can use to log in/out.

Step 6 – Contractor/Employee Configuration Section

Contractor and Employee settings are identical, so both will be covered under this heading.

Verify Fingerprint: If fingerprint machine is plugged in this will allow cardholder to login with fingerprint and verify access. FEATURE NOW DISABLED

Validate Login: This will check the cardholder has the access keys required to gain access to site. If they do not pass, access will not be granted.

Validate Contractor Company: This will check the company has the company cert keys required to gain access to site. If they do not, access will not be granted.

Show Fatigue Information: This will show hours spent on site.

Show Welcome: This will display a welcome to site message.

Show Messages: This will force all site messages to be shown when cardholder logs in. Contractor, Personal, Company or Site Messages.

Show Flash induction: This will force the flash induction to be shown and completed.

Show Fit for Work: This will ask cardholder if they are fit for work.

Show Alcolizer Reading: If you have an Alcolizer plugged in this will force visitor to complete alcolizer test and display results on the Logpoint. Optional messages can be configured.

Show Activities: If activities are enabled, option to select at time of login can be enabled. Can set to Must Select, or None Suitable.

Show Site Contacts: This will allow the visitor to select the site contact they are on site to see. Can set to Must Select, or None Suitable.

Final Login Instructions: This message will be displayed on the final screen of the login.

Print Sticker at Login: If you have a sticker printer plugged in it will force a sticker to be printed once login is completed.

Logout Message: This message will be displayed when the visitor logs out.

Step 7 – Visitor Configuration Section

Visitors can be disabled at a Logpoint. This will display a message if a visitor attempts to log in (newer devices) or remove the visitor button from the front page. (older devices).

Allow Login: This will allow visitor to log in to this Logpoint

Show Fatigue Information: This will show hours spent on site.

Take Photo: If your Logpoint has a camera built in or plugged in, it will force the Visitor to take their photo.

Show Messages: This will force site messages to be shown when visitor logs in.

Show Flash Induction: This will force the flash induction to be shown and completed.

Show Induction Confirmation: Message that can be set to appear after user vides the Visitor Induction. Might be contact details of Emergency numbers for example.

Show Alcolizer Reading: If you have an Alcolizer plugged in this will force visitor to complete Alcolizer test and display results on the Logpoint.
Show Activities: If activities are enabled, option to select at time of login can be enabled. Can set to Must Select, or None Suitable.

Show Site Contacts: This will allow the Visitor to select the site contact they are on site to see. Can set to Must Select, or None Suitable.

Final Login Instructions: This message will be displayed on the final screen of the login.

Print Sticker at Login: If you have a sticker printer plugged in it will force a sticker to be printed once login is completed.

Logout Message: This message will be displayed when the visitor logs out.

Step 8 – Editing a Logpoint

To edit a Logpoint, you need to first have the user account permission to "Can Configure Logpoints. If this is not enabled, you will only be able to view the current setting.
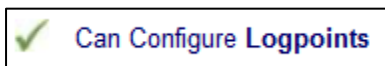
If permissions are enabled, to edit a Logpoint setting, scroll to the bottom of the Logpoint page and click "edit". Next to "edit" is the Edit History clock icon. Click this will all you to see any previous changes and by who they were done.

Once you have made any required changes, to save those edits, scroll to the bottom of the page and press "save". These will then commit those changes to the Logpoint.

As mentioned in **Step 3 - Viewing an Individual Logpoints' Configuration**, it can take up to ten minutes for any changes to be applied due to the Logpoint periodically checking for updates.