

User Guide

Safety | Selections

STEP ONE | Creating Safety Selections

In the Site Level, under the Safety Tab, click selections



Click add

Safety Selections

Status: Pending
 Running / Unfinished
 All

Type: -- All --

Dates: All
 From to

Sort By: Status, Time

search



Enter the details you require for the safety selection and the logpoints it will be run on. Click Save

Create Safety Selection

Selection Type: **Drug and Alcohol Testing** ▾

Person Type: Contractors Employees

Select One In: *On average, one selection in how many possibilities? (1-100)*

Report Location: **Medical Office** ▾

Report Within: **minutes** *Time after selection when selectee becomes overdue (5-60)*

Alert Delay: **minutes** *Time after selectee overdue before included in alerts (0-60)*

Description For Selectees:

For Logpoints:

Name	Gen	Online
<input type="checkbox"/> BEN'S SURFACE	LP6	✗
<input type="checkbox"/> GROUND FLOOR	LP5	✗
<input type="checkbox"/> LP6 SETUP	LP6	✗
<input type="checkbox"/> PEGASUS GROUND FLOOR	LP6	✗
<input checked="" type="checkbox"/> PEGASUS RECEPTION (TABLET)	LP6	✓
<input type="checkbox"/> SWLP DOWNSTAIRS	SWLP	
<input checked="" type="checkbox"/> SWLP PEGASUS NEWCASTLE	SWLP	
<input type="checkbox"/> TESTING KIOSK	LP6	✗
<input type="checkbox"/> TESTING TABLET	LP6	✗
<input type="checkbox"/> TESTING UNIT	LP5	✗

Click start now

View Drug and Alcohol Testing (id:3352)

ID: 3352 PENDING

Selection Type: **Drug and Alcohol Testing** ▾

Person Type: Contractors Employees

Select One In: *On average, one selection in how many possibilities? (1-100)*

Report Location: **Medical Office** ▾

Report Within: **minutes** *Time after selection when selectee becomes overdue (5-60)*

Alert Delay: **minutes** *Time after selectee overdue before included in alerts (0-60)*

Description For Selectees:

For Logpoints:

Name	Gen	Online
<input type="checkbox"/> BEN'S SURFACE	LP6	✗
<input type="checkbox"/> GROUND FLOOR	LP5	✗
<input type="checkbox"/> LP6 SETUP	LP6	✗
<input type="checkbox"/> PEGASUS GROUND FLOOR	LP6	✗
<input checked="" type="checkbox"/> PEGASUS RECEPTION (TABLET)	LP6	✓
<input type="checkbox"/> SWLP DOWNSTAIRS	SWLP	
<input checked="" type="checkbox"/> SWLP PEGASUS NEWCASTLE	SWLP	
<input type="checkbox"/> TESTING KIOSK	LP6	✗
<input type="checkbox"/> TESTING TABLET	LP6	✗
<input type="checkbox"/> TESTING UNIT	LP5	✗

Enter the finish time of the safety selection and click Save.

Start Drug and Alcohol Testing (id:3352)

ID: 3352 STARTING

Start Time:

Planned Stop: * enter date/time as

Selection Type: ▾

Person Type: Contractors Employees

Select One In: On average, one selection in how many p

Report Location: ▾

Report Within: minutes Time after selection when select

Alert Delay: minutes Time after selectee overdue bef

Description
For Selectees:

cancel

save