



# Safety Selections: Scheduled with Start and Finish Time

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## Add Safety Selection / Recurring Config

**Run Mode:** MANUAL Real-time manual start and stop

**Selection Type:** MANUAL  
SCHEDULED  
RECURRING

**Person Type:**  Employees  Visitors

**Select One In:**  On average, one selection in how many possibilities? (1-100)

**Max Selectees:**  Stop the safety selection when this many people have been selected.

**Pre Selected:** Persons: 0 can only change in view mode  
Companies: 0 can only change in view mode  
Crews: 0 can only change in view mode

**Report Location:** Main Gate

**Report Within:**  minutes Time after selection when selectee becomes overdue (5-60)

**Alert Delay:**  minutes Time after selectee overdue before included in alerts (0-60)

**Description For Selectees:**

**Active:**

From the **Safety Menu > Selections > Add**

Previously all safety selections had to be manually started with the ‘**start now**’ button, but now you can specify in advance when they will run.

There’s now a ‘**Run Mode**’, and those selections that need to be manually started will have run mode ‘**MANUAL**’.

When you add a new safety selection you must choose the run mode you want. Your options are:

- \* MANUAL
- \* SCHEDULED
- \* RECURRING

# Safety Selections: Scheduled with Start and Finish Time

**Add Safety Selection / Recurring Config**

Run Mode: **SCHEDULED** Automatic start and stop at future times

Start Time:   enter date/time as "dd mmm yy hh:mm" or click icon

Stop Time:   enter date/time as "dd mmm yy hh:mm" or click icon

Selection Type: **Drug Test**

Person Type:  Contractors  Employees  Visitors

Select One In:  On average, one selection in how many possibilities? (1-100)

Max Selectees:  Stop the safety selection when this many people have been selected.

Pre Selected: **Persons:** 0 can only change in view mode  
**Companies:** 0 can only change in view mode  
**Crews:** 0 can only change in view mode

Report Location: **Main Gate**

Report Within:  **minutes** Time after selection when selectee becomes overdue (5-60)

Alert Delay:  **minutes** Time after selectee overdue before included in alerts (0-60)

Description For Selectees:

Active:

Select **SCHEDULED**; Enter the required safety selection details

Click **Save**

Click **Edit**

Adjust the Start and Stop Time accordingly

Click **Save**

Scheduled selections require you to specify the Start and Stop dates and times.

The Safety Selection will then run once, starting and stopping at the specified dates and times.

# Logpoint Selection

<input type="checkbox"/>	SWLP ONSITE HQ	SWLP	
<input type="checkbox"/>	SWLP WAREHOUSE	SWLP	
<input type="checkbox"/>	TECH LP6	LP6	✘
<input type="checkbox"/>	TEST	LP5	✘
<input type="checkbox"/>	WAREHOUSE MAIN	LP4	✘

Only online logoints selectable (**toggle**)

*If a logpoint is in multiple selections running at the same time it only uses the earliest one*

Previously you could only select online logpoints, as shown here where those with red crosses are offline and the tickboxes are greyed out so they can't be selected.

Now you can remove that restriction by clicking the **'toggle'** link under the logpoint list. Here's how it looks when that's been clicked, with both Online and Offline logpoints now available for selection.

<input type="checkbox"/>	SWLP ONSITE HQ	SWLP	
<input type="checkbox"/>	SWLP WAREHOUSE	SWLP	
<input type="checkbox"/>	TECH LP6	LP6	✘
<input type="checkbox"/>	TEST	LP5	✘
<input type="checkbox"/>	WAREHOUSE MAIN	LP4	✘

Online and offline logoints selectable (**toggle**)

*If a logpoint is in multiple selections running at the same time it only uses the earliest one*

This change is automatically saved, but it can easily be toggled back later if required



For questions or assistance please call 1300 131 194 or  
email [support@onsitetrackeasy.net.au](mailto:support@onsitetrackeasy.net.au)