

# REGISTRATION CERTIFICATE


This is to certify that

**NAME**

Has satisfied the required knowledge and skills (in accordance with part 11 of the *Building Act 1993*) to be registered as a Building Practitioner in the following category or class:

Category of class	Registration number	Current for the period ending	Expiry Date
Category of builder, class of commercial builder (limited), Limitations: <ul style="list-style-type: none"><li>• Sign erection</li></ul>	No:	24-Jul-18	24-Jul-19

It is a condition of your registration that you must not lend to another person, or allow another person to use, the Building Practitioner's Certificate issued to you. A breach of this condition may result in the Authority taking disciplinary action against you.

*Pam Dwyer*  


Chief Executive Officer  
Victorian Building Authority

Only use a registered building practitioner  
Check my registration at [vba.vic.gov.au](http://vba.vic.gov.au)



Dear... Name

Your new building practitioner registration certificate and card are enclosed .

Please find enclosed your new building practitioner registration certificate and identification card. The certificate and card are evidence that you are registered as a building practitioner, and include the following details.

- your name
- the categories or classes of building practitioner in which you are registered
- any limitations or conditions imposed on your registration
- the annual fee and insurance due date
- the date that your registration expires.

Your registration card also includes your photograph. If your photo isn't included, please contact us to update your details.

Remember:

- when you write to us, always quote your practitioner registration number.
- tell us if you change your phone number, address or email address so that we can keep you up to date.
- all building practitioners in Victoria must pay an annual fee and provide proof of the required insurance every 12 months
- make sure that you are covered by the required insurance at all times. If we find out that you are not covered by the required insurance, the VBA will suspend your registration and you will be deemed to be unregistered.

If you have any questions about your registration, please visit the VBA website [www.vba.vic.gov.au](http://www.vba.vic.gov.au) or call us on 1300 815 127.

Yours sincerely