



## WHITEHAVEN GROUP

Document Owner:	Group Manager WHS
Document Approver:	Group Manager WHS
Revision Period:	5 Year
Issue:	7.0
Last Revision Date:	13/04/2018

### WHC-FRM-CONTRACTOR HSE DOCUMENTS—FORM 2

The purpose of this form is to provide the Contracting Company with all relevant HSE information to enable them to identify any risks associated with the proposed scope of work.

Whitehaven Coal (WHC) Contract Owner is to:

1. Provide access to the HSE information for the Contracting Company.
2. Approve this completed form and HSE Management Plan (if applicable).
3. Forward this form to the nominated Contractor Company Supervisor.

Contractor Company Supervisor is to:

1. Obtain the relevant HSE documents by accessing the following web address:  
<https://whitepapers.whitehavencoal.com.au/sites/papers/Pages/default.aspx>

**Username:** Whitehaven\Healthandsafety

**Password:** HS!Admin

2. Select the applicable mine site(s) page on the WHC intranet to locate the documents.
3. Review the documents when developing the HSE Management Plan (Class C Contractors) or prior to completing the acknowledgement for Class B Contractors.

Details (List name and contact details)			
Contractor Company:			
Contractor Company Supervisor:			
Site / Area	WHC Contract Owner (Class B & C):		WHC Contract Coordinator(s):
A)			
B)			
C)			
D)			
E)			
F)			
<p>Contract Owner Approval: Once the below acknowledgment has been signed by the Contractor Company's Supervisor the Contractor Company may be engaged as per the scope of work. In addition to this requirement Class C Contracting Companies require a HSE management plan approved by the Contract Owner prior to engagement.</p>			
Approval (Site or Area):	A-F	Print Name	Signature
			Date

EXAMPLE DOCUMENT ONLY



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<input checked="" type="checkbox"/>	Contractor Company Acknowledgement		
Class B  <input type="checkbox"/>	(Contractor Company) ....., has reviewed the WHC HSE documents and consider them to be consistent with our arrangements for managing HSE risks and will adopt the WHC documents as the basis for managing HSE risks at WHC sites.		
Class C  <input type="checkbox"/>	(Contractor Company) ....., has reviewed the WHC HSE documents and will ensure our HSE management plan is written in accordance with these minimum requirements. The HSE management plan will be issued to WHC for review prior to the commencement of work.		
	Print Name	Signature	Date
Contractor Company Supervisor:			