

LETTER OF COMPETENCY –

Employee Name:
Company Position:
Service Area:

Emeco was founded as an earthmoving equipment supplier in 1972. Today, Emeco is an international company focused on providing safe, reliable and maintained rental equipment to the global mining industry. The success of our business enabled Emeco to be listed on the Australian Securities Exchange, as ASX code EHL, in 2006.

APPLICANT has been employed by Emeco International Pty Ltd since [DATE]
APPLICANT has demonstrated that he possesses the knowledge and skills required of him to adequately perform the role of serviceman and Emeco has deemed him to be qualified and competent to represent Emeco in this position.

The Emeco NSW Training Needs Analyses has been used to define the appropriate training and skills for APPLICANT to complete as part of his role as a plant mechanic. Emeco has an ongoing commitment to the skill improvement and updating of each worker as changes in legislation and new technology develops.

Since starting with Emeco, APPLICANT has undertaken a number of training courses to extend and gain the following competencies, qualifications, site authorisation and skills. Training is part of an ongoing training program by Emeco to increase the knowledge and skills of our workers that is managed through Rutherford Office, NSW.

TRADE QUALIFICATIONS	EXPIRY DATE
Certificate of Proficiency – Fitting & Machining	N/A
Certificate of Proficiency – Civil Construction (Plant Operations) Certificate III	N/A
COMPETENCY	EXPIRY DATE
RIIWHS204D – Work Safely at Heights	10/11/2018
RIIHAN308A – Load and Unload Plant	N/A
RIISAM301D – Test operational functions of vehicles and equipment	N/A
LICENCE	EXPIRY DATE
94759B – HR, R Drivers Licence	30/07/2016
HRW053661 – Licence to Perform High Risk Work – DG, WP, LF	22/02/2018
WHC SITE INDUCTIONS	EXPIRY DATE
Generic.Induction.Whitehaven Coal	11/03/2016
Open.Cut.Induction.Whitehaven	13/10/2017

Furthermore Emeco have the following information systems enable all personnel to perform their duties within company expectations. APPLICANT NAME has been trained and received relevant details on the following:-

- OEM Maintenance and Information Programs
- Emeco HSEMP
- Emeco Risk Management Program (including SWMS)

Regards

MANAGER NAME
Maintenance Manager NSW

EXAMPLE DOCUMENT ONLY