

	Company Letterhead	Company address Company phone number Company ABN
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31st January 2015

Re: Employee - John Smith

I confirm that John Smith from 'YOUR COMPANY' has twenty five years experience in the mining industry, is the holder of an Electrical engineering certificate of competency and is competent to perform Electrical Engineering work.

SIGNED BY SENIOR
MANAGER OF YOUR
COMAPNY

EXAMPLE DOCUMENT ONLY