

Applicant details

First Name:

Middle Name:

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Last Name:

DOB: (DD/MM/YYYY)

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Mailing Address:

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Work Email (Do not provide personal email):

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Job Title :

Employee Number:

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Department

Company Contact Number:

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If you hold a current Transport for NSW RISI Card please provide card number:

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Managers Approval

I, the Manager/Supervisor of the Rail Industry Worker Card applicant, hereby:

- Confirm that I am authorised to approve the application under Transport PO policy authority.
- Confirm the application is for a permanent or temporary TfNSW employee and not labour hire.
- Confirm that the Rail Industry Worker Card Applicant needs the Rail Industry Worker Card to access work sites.
- Understand that there is an associated cost involved in applying for the Rail Industry Worker Card
- Agree to cover all costs required in the initial application for the card; \$65 + GST for the initial card issue and an additional \$35 + GST if an ID check is required.

I approve this application for a Rail Industry Worker Card

Manager's Name (Please print)

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Job Title, Company

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Signa

Date (DD/MM/YYYY)

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Payment details

All invoices will be forwarded to TSS Invoices with a Purchase Order or Contact Name for payment by the applicant's department

Payment by purchase card – Enter contact name to be entered on invoice

Full Name	Work email address
<input type="text"/>	<input type="text"/>
Job Title, Company	
<input type="text"/>	

Payment by purchase order

Purchase order number	Work email of invoice contact
<input type="text"/>	<input type="text"/>

On completion of this form, the Rail Industry Worker Card Holder/Applicant hereby:

- Undertake to provide accurate information to support my application for and use of the Rail Industry Worker Identification Card ("the Card") when undertaking an approved role.
- Consent to the collection of my personal information (including, but not limited to, my medical-Fit to Work status) from rail operator member organisations for the purpose of approving the RIW Card and administering the RIW Card Program.
- Consent to the disclosure of my personal information (including, but not limited to, my medical-Fit to Work status) to third parties, including other rail operator member organisation of the RIW Card Program.
- Understand I will be required to provide further information on expiry of the RIW Card or on request from any other rail operator member organisations of the RIW Card Program.
- Acknowledge that any or the entire rail operator member organisations may collect, use and disclose personal information for the purposes of approving the RIW Card and administering the RIW Card Program.
- Confirm that the mailing address is correct and take all responsibility to collect the card. Returned cards will incur a replacement card fee of \$30 + GST

On receipt of this card I must immediately:

- Ensure that all information on the card, including the name and photo is accurate.
- Inform Onsite Track Easy if the information is inaccurate.

When using the card I must:

- Notify Onsite Track Easy immediately of any changes which may affect the accuracy of the information on the card.
- Ensure all requirements relating to ongoing health and fitness required by the Rail Industry Worker Program are adhered to.
- Comply with all work procedures and requirements set by rail operator member organisations including all requirements relating to fatigue management, drug and alcohol use, and health and fitness.

- Not misuse, nor tamper, disfigure or otherwise inappropriately handle or store this card. Rail operator member organisations and Onsite Track Easy have the right to determine appropriate action(s) if this occurs.
- Not give or loan the card to any other person for any reason whatsoever.
- Carry the card with me whenever on, near, or within proximity of the rail corridor. Carry any other identification cards as required under rules specific to a Licensing Authority, Project or Operator whenever undertaking an approved role.
- Return this card to Onsite Track Easy or rail operator member organisations if requested to do so by Onsite Track Easy or rail operator member organisations.

I understand Onsite Track Easy reserves the right to cancel or block a cardholder based on authorisation from any authorised Rail Industry bodies.

I agree to the card/role acceptance agreement above.

Applicants Full Name (Please print)

Signature:

Date (DD/MM/YYYY)

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EXAMPLE DOCUMENT ONLY